



HALTON WITH AUGHTON PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING Wednesday 8th July 2020 7:15pm – Virtual meeting

Chair: Cllr Carol Slinger

Present: Cllr Naomi Turner, Cllr Anne Lamb, Cllr Barbara Duffy, Cllr Brian Jefferson, Cllr Chris Coates

Clerk: Luke Mills

20/07/070 To receive apologies for absence and to approve the reasons given

None.

20/07/071 To approve the minutes of the meeting held on 10th June 2020 as an accurate record

It was resolved: that the minutes be accepted as a true record and to be signed by the Chair at a later date.

20/07/072 Declarations of Interests

Nothing to report.

20/07/073 Suspension of Standing Orders

Nothing to report.

20/07/074 To consider and approve reports:

a) Open Spaces Report

Completed/In Progress

- Cleaning and emptying bins around the Centre
- Grass cutting at St Wilfrid's Park
- Burial Ground and Crook O'Lune paths cleared
- General maintenance at the Burial Ground
- Willow whip fencing on Play Area
- Rebuilding planters in Play Area

Planned

- Removal of weeds (mini-roundabout, War Memorial, Quarry Rd)
- Fixing gaps in Play Area fencing
- Repairing car park fencing
- Maintenance of bus shelter at the shops
- Removing vegetation/overgrowth along the Army Camp footpath
- Annual playground inspection booked for 17th August.

Hours

- 163 hrs for June

General

- A hedge is growing over the footpath along Low Road to the Crook O'Lune near Green Lane forcing pedestrians into the road. This was reported to Highways on 18th June but nothing has happened yet.
 - **Action:** Clerk to ask the farmer who usually cuts the hedges annually whether he could trim them back.
- The path through the bluebell woods, near the Crook O'Lune is starting to erode with the wooden boarding slipping away. This section of path is very narrow and steep will erode quickly if there is nothing to hold it back.
 - **Action:** Clerk to ask the ground staff to assess whether they could repair it.

b) HCA Report

The coffee shop will re-open on the 18th July to for take-away. There will be a new entrance/exit to the small meeting room. A new hatch has been installed in the coffee shop. Staff being brought back from furlough. They will need 2-3 volunteers for coffee shop whenever it is open.

c) Finance Report

Budget	PAYMENTS	Actual	Forecast Remaining	Budget	RECEIPTS	Actual	Forecast Remaining
6,994	Salary - Clerk	2,318	4,676	38,213	Precept	38,213	0
11,383	Salary - Groundstaff	3,179	8,205	935	Allotments	-	935
300	Training	-	300	151	Rent	20	131
6,842	Grass Cutting	3,190	3,652	1,200	Burial Ground	483	717
1,587	HCA Litter	-	1,587	40	Bank Interest	46	30
150	Hedge Cutting	-	150	-	Damage	-	-
450	Play Inspection	-	450	-	General	-	-
3,400	Repairs & Renewals	762	2,638	-	Grants	10,500	-
380	Pitch Feed	375	5	-	Donations	-	-
4,500	Public Works Loan	-	4,500		VAT	1,967	
200	Audit	-	200				
72	Bank Charges	18	54	40,539	TOTAL	51,228.74	1,813
240	Clerks Expenses	35	205				
369	HCA Hire	-	369		ACTUAL		
2,287	Insurance	-	2,287		Gross Receipts	£63,368	
660	Subs	-	660		Gross Payments	£10,752	
74	Water	9	65		BALANCE IN HAND	£52,616.10	
130	Website	-	130				
20	S137	-	20		FUND BALANCES		
-	Refunds	-	-		General A/C	£30,081	
-	Assets	283	283		Village Improvement A/C	£22,535	
-	Misc	-	-		FUND TOTAL	£52,616.10	
36	B4RN	-	36				
1,235	Emergency Response & Flood Grant	-	1,235				
328	War Memorial Restoration	-	328		<i>FORECAST (incl outstanding commitments)</i>		
41,638	NET TOTAL	10,168.27	31,469		Receipts		65,181
	VAT claimed	319			Payments		42,221
	VAT to be claimed	264			Balance (less allocated budgets)		22,960
41,638	GROSS TOTAL	10,751.70	42,221		Forecast Balance		24,559

It was resolved: to accept the Finance Report to 8^h July 2020.

d) Allotments

The pest controller has visited 3 times and thinks that the rat population is decreasing.

e) Burial Ground

Garry has been preparing and painting the external woodwork and bench. Various bits of rot have been found, particularly around the windows so this is being rectified.

f) District Councillor Report

Nothing to report.

g) Neighbourhood Plan

Planning are only dealing with essential work at the moment, so progress on the Neighbourhood Plan is on hold.

h) Planning

New Applications

- [20/0081/TCA](#) | 20% reduction of copper beech tree
 - 92 High Road Halton Lancaster Lancashire LA2 6PS
- [20/0076/TPO](#) | Sycamore - Prune overhanging branches
 - 7 Low Road Halton Lancaster Lancashire LA2 6LZ
- [20/00520/FUL](#) | Demolition of side extension, erection of single storey side and rear extension to create ancillary accommodation in association with Mulberry Manor, extension to existing garage, construction of a dormer extension to the rear elevation, installation of three rooflights on the front facing roof, alterations to rear facing gable and porch gable including the insertion of a three storey glazed panel
 - Mulberry Manor Low Road Halton Lancaster Lancashire LA2 6PA
- [20/00493/LB](#) | Listed Building application for the installation of replacement roof lights at the front and rear

- The Coach House Church Brow Halton Lancaster Lancashire LA2 6LS

Permitted/Granted/Not required

- [20/00046/DIS](#) | Discharge of conditions 3 and 7 on approved application 18/00632/FUL
 - Whinney Hill Farm Aughton Road Aughton Lancaster Lancashire LA2 6PQ
- [20/00040/DIS](#) | Discharge of condition 10 on approved application 17/00165/OUT
 - Land At Grid Reference 350819 464830 Low Road Halton Lancashire
- [20/00278/VCN](#) | Change of use of agricultural land to residential, erection of a 4 bed detached dwelling with associated re-grading of land and alterations to the existing access, and installation of a waste water treatment system (pursuant to the variation of condition 2, 3, 4, 5 and 6 on planning permission 18/00183/FUL to amend the approved plans, provide details on programme of archaeological investigation, amend drainage and materials)
 - Ivy Cottage Low Road Halton Lancaster Lancashire LA2 6LZ

No specific objections were identified.

20/07/075 To consider re-opening the play areas: risks, implications, pre-requisites

It was resolved: to approve the [COVID Play Area Risk Assessment](#).

It was resolved: to re-open the play areas at St Wilfrids Park & The Centre on 9th July subject to the control measures as defined in the risk assessment.

Action: The Centre will put up guidance posters at St Wilfrids Park & The Centre

Action: The Clerk will publicise the risk assessment and re-opening of the play areas on Facebook

20/07/076 To consider MUGA resurfacing progress and options

2 quotes for refurbishing received so far:

- Charles Lawrence. The original installers who visited and inspected thoroughly - £18,950 + vat (3 yr warranty)
- Soft Surfaces. This was an estimate via email/phone - £11,136 + vat

It was resolved: that the Clerk seeks lower cost repair options with an aim of work being undertaken before September.

20/07/077 To consider and approve request by Halton Juniors to store additional goal posts

It was resolved: that the new goal posts can be stored somewhere near the current ones, with the precise location to be agreed after a discussion with Halton Juniors.

Action: Cllr Slinger to discuss location with Halton Juniors.

20/07/078 To consider and approve accounts for payment for expenses incurred since the last meeting

Reimbursements for Purchases

Payee	Description	Net	Vat	Gross
C. Slinger	Litter pickers	9.38	-	9.38
K. Bryne	Plants and compost	18.33	-	18.33
Luke	Timpson (Spare keys for Burial Ground)	27.00	-	27.00
Luke	Screwfix (masking tape, duct tape, white spirit)	18.92	3.77	22.69
Luke	Ebay (wood filler, wood hardener)	30.22	-	30.22
Luke	Amazon (brushes, woodstain)	27.68	5.54	33.22
Luke	Amazon (brush cleaner, hammerite)	37.19	7.44	44.63
Luke	Screwfix (frame sealant)	3.75	0.74	4.49
Luke	Market Cobbler (more keys for Burial Ground)	10.00	-	10.00

Payments for Approval

Payee	Description	TOTAL	NET	VAT
Water Plus	Burial ground water supply	2.16	2.16	
Envirocare	Grass cutting (Jun)	648.00	540.00	108.00
HMRC	Tax & NI for period 1-3	35.00	35.00	
Unity Trust Bank	Service Charge	18.00	18.00	
Huws Gray	Timber	142.13	118.44	23.69
G.Bretherton	Salary	553.35	553.35	
C.Richardson	Salary	669.60	669.60	
C.Baxter	Salary	96.70	96.70	
L. Mills	Salary & reimbursements	755.04	737.55	17.49
C. Slinger	Reimbursements	43.95	43.95	
K. Bryne	Reimbursements	18.33	18.33	
	TOTALS	£ 2,982.26	£ 2,833.08	£ 149.18

It was resolved: to approve the above expenditure.

20/07/079 To confirm the date of next Parish Council Meeting

The next meeting of the Parish Council will be arranged for 9th September 2020 at 7:15pm. There being no further business the Chair declared the meeting closed at 20:00. Minutes subject to approval at the next meeting.

Signed..... Chair Date