



## HALTON WITH AUGHTON PARISH COUNCIL

### MINUTES OF PARISH COUNCIL MEETING

Wednesday 11<sup>th</sup> March 2020 7:15pm at The Centre @ Halton

**Chair:** Cllr Carol Slinger

**Present:** Cllr Anne Lamb, Cllr Barbara Duffy, Cllr Brian Jefferson, District Cllr Kevin Frea

**Clerk:** Luke Mills

**20/03/023 Apologies**

Cllr Chris Coates, Cllr Naomi Turner

**20/03/024 Approval of Minutes of previous meeting**

**It was resolved:** that the minutes of the meeting held on 12<sup>th</sup> February 2020 be accepted as a true record and signed by the Chair.

**20/03/025 Council**

- Declaration of member's interests in Agenda Items – None
- Change in declaration of member's interests – None

**20/03/026 Suspension of Standing Orders**

Nothing to report

**20/03/027 To consider and approve reports:**

**a) Open Spaces Report**

**Completed/In Progress**

- Burial Ground door painted and installed but still needs a little more work
- Removal of brambles from Link Path and woodland walk
- General maintenance around the Centre
- Tidying-up burial ground ready for the consecration ceremony

**Planned**

- Centre (Recreational area): Two of the panels of the shelter needs replacing
- Allotment paddock: Trim lower branches of trees so that they pose less of a hazard when cutting the grass.

**Hours**

- 71 (incl. holidays) in February.
- The underspend for the year is approx. £2,200.

**General**

- Pole pruning certification due on 18th March.
- Another quote for repairing the MUGA is being sought. Of the existing quotes, the cheaper one includes "minor" repairs and the more expensive one includes a 3-year guarantee.

**It was resolved:** that the Clerk asks the grounds staff to ensure that the play area fencing is secure.

**b) HCA Report**

Three grants in place and a couple more in the pipeline for the refurbishment of the old toilet block.

**c) Finance Report**

The staff annual hours have been previously tracked from Apr-Mar to coincide with the financial year. However, the financial year assignment of these payments had to change last year to ensure that the Annual Governance and Accountability Return was correct. The last Publics Works Loan Board payment will be made at the beginning of April (next FY).

The forecast end of year balance is £12,084, including remaining specific budgets. A VAT return will be produced at the beginning of April to recover VAT payments made this financial year. The current forecast Current Account balance will be £763.

**It was resolved:** that £750 be transferred from Current a/c to the Village Improvement a/c.

Budget	PAYMENTS	Actual	Forecast Remaining	Budget	RECEIPTS	Actual	Forecast Remaining
6,838	Salary - Clerk	6,687	-	36,169	Precept	36,169	-
12,528	Salary - Groundstaff	10,394	-	865	Allotments	938	28
300	Training	-	-	151	Rent	135	10
5,442	Grass Cutting	5,442	-	1,200	Burial Ground	2,235	-
140	Hedge Cutting	150	-	15	Bank Interest	88	16
300	Play Inspection	195	-	-	Damage	-	-
2,000	Repairs & Renewals	3,810	-	-	General	675	-
400	Pitch Feed	375	-	-	Grants	250	-
4,138	Public Works Loan	4,138	-	-	Donations	6,000	-
200	Audit	200	-	2,300	VAT	2,863	-
72	Bank Charges	63	18				
180	Clerks Expenses	267	-	40,700	<b>TOTAL</b>	<b>49,353.21</b>	<b>54</b>
1,500	HCA	1,498	-				
2,192	Insurance	2,253	-		<b>ACTUAL</b>		
500	Subs	646	-		Gross Receipts	£59,228	
50	Water	74	-		Gross Payments	£47,179	
150	Website	111	-		<b>BALANCE IN HAND</b>	<b>£12,048.09</b>	
20	S137	20	-				
-	Refunds	-	-		<b>FUND BALANCES</b>		
-	Assets	7,100	-		General A/C	£763	
-	Misc	488	-		Village Improvement A/C	£11,285	
95	B4RN	59	36		<b>FUND TOTAL</b>	<b>£12,048.09</b>	
1,235	Emergency Response & Flood Grant	-	1,235				
328	War Memorial Restoration	-	328		<i>FORECAST (incl outstanding commitments)</i>		
38,608.00	<b>NET TOTAL</b>	<b>43,970.21</b>	<b>1,617</b>		Receipts		59,281
	VAT claimed	1,362			Payments		48,796
2,300	VAT to be claimed	1,847			Balance (less allocated budgets)		10,485
40,908.00	<b>GROSS TOTAL</b>	<b>47,179.44</b>	<b>48,796</b>		<b>Forecast Balance</b>		<b>12,084</b>

It was resolved: to accept the revised Finance Report to 11<sup>th</sup> March 2020.

#### d) Allotments

Plot 17a is to be reassigned to the next person in the waiting list.

It was resolved: that the tenant of plot 13a is given a termination notice for the tenancy. If the condition of the plot is significantly improved by the end of April this may be rescinded.

#### e) Burial Ground

The new Church of England section has been consecrated, so approximately 80 new plots are now available.

#### f) Planning

##### New Applications

- 20/00188/PAH | Erection of a 4.45 metre deep, single storey rear extension with a maximum roof height of 3.46 metres and a maximum eaves height of 2.10 metres
  - 3 Sykelands Grove Halton Lancaster Lancashire LA2 6QG
- 20/00130/FUL | Demolition of existing garage and erection of a two storey side extension
  - 66 Beech Road Halton Lancaster Lancashire LA2 6QH
- 20/00019/DIS | Discharge of conditions 3,4 and 5 on approved application 18/01117/REM
  - Land Between Low Road And Forge Lane Halton Lancashire
- 20/00122/FUL | Erection of a single storey rear extension with balcony above and steps to the side
  - The Conifers Church Brow Halton Lancaster Lancashire LA2 6LP
- 20/00093/FUL | Demolition of existing side extension and conservatory, erection of a single storey rear extension and erection of a single storey side extension to form annex accommodation
  - Mulberry Manor Low Road Halton Lancaster Lancashire LA2 6PA
- 20/00079/FUL | Erection of a single storey building for sleeping accommodation and a single storey building for office/stores with associated excavation of land, installation of new windows and doors in existing activity centre, erection of a pumping station and creation of parking areas
  - Halton Training Camp Halton Road Halton Lancaster Lancashire LA2 6LW
- 20/00062/LB | Listed building application for the retention of an air source heat pump and associated pipework

- Sparling Barn Green Lane Halton Lancaster Lancashire LA2 6PA
- 20/00228/FUL | Temporary siting of a caravan for residential occupation for an agricultural worker for a period of 3 years and the installation of a package treatment plant
  - Land Adjacent Lower Barn Aughton Brow Aughton Lancashire

#### Permitted or Granted

- 20/00126/NMA | Non material amendment to planning permission 18/01117/REM to omit stone quoins from house types
  - Land Between Low Road And Forge Lane Halton Lancashire
- 20/00070/NMA | Non-material amendment to Reserved Matters consent 17/01423/REM to alter the amount/ratio of stone/cladding to the external elevation of house types A,D and G, and to amend window openings to house types B,H & K
  - Land South Of Low Road Halton Lancashire
- 19/01611/PAH | Erection of a 3.54 metre deep, single storey rear extension with a maximum roof height of 3 metres and a maximum eaves height of 2.75 metres
  - 36 Beech Road Halton Lancaster Lancashire LA2 6QH
  - Prior Approval Not Required
- 20/00028/FUL | Erection of a single storey rear and side extension
  - 175 High Road Halton Lancaster Lancashire LA2 6PY

#### Refused

- 19/01612/PAH | Erection of a 4.55 metre deep, single storey rear extension with a maximum roof height of 3.50 metres and a maximum eaves height of 3.50 metres
  - 3 Sykelands Grove Halton Lancaster Lancashire LA2 6QG xx

#### g) Neighbourhood Plan

The Planning Department needs to clarify the next necessary stage.

#### h) District Councillor Report

- City Council now has access to a drain cleaning vehicle that can help unblock drains, though legally remains the of Highways. They are planning to have a joint meeting of representatives from areas that are regularly affected by flooding.
- The Section 19 Flood Analysis (Jacob's) report for Halton has still not been published, though Cllr Lamb has heard that it is ready.
- District Cllr Frea has offered to help setup a Flood Action group for the village.
- The current planning application (18/01422/FUL) for the development off Kirkby Lonsdale Road is a standalone application with amended drainage plans and far lower number of affordable homes. It is likely to go to committee at the end of March. The previous planning application 17/00224/FUL which was granted in October 2018 remains valid, so the developer could in theory choose which consent they want to implement.
- The Citizens' Assembly on Climate Change has been created and will now consider the various climate change issues.
- City Council has agreed to lease the land for the Eden Project.

#### 20/03/028 To consider any actions needed following recent flooding

There was discussion about the recent flooding in the village.

**It was resolved:** that the Clerk contacts the LLFA to see when the Section 19 Flood Analysis (Jacob's) report will be released.

**It was resolved:** that the Clerk reviews the status of the drains previously logged as blocked in January.

#### 20/03/029 To consider actions needed to progress the Parish Emergency Plan

**It was resolved:** that the Clerk asks for volunteers in the next Prattle article.

#### 20/03/030 To consider possible litter picking event to coincide with "Great British Spring Clean"

**It was resolved:** that the Clerk asks households to weed areas near their homes in the next Prattle article.

#### 20/03/031 To consider content for the next Prattle article

**It was resolved:** that the Clerk mentions the recent Consecration, dog fouling on the football pitch, volunteers for the Emergency Plan and the Great British Spring Clean.

#### 20/03/032 Review and approve Standing Orders

**It was resolved:** that the revised Standing Orders are adopted and approved.

**20/03/033 To consider and approve purchasing:**

a) Cordless SDS drill for maintenance work and also to be available for Halton B4RN volunteers

**It was resolved:** that a cordless SDS drill and bits be purchased up to £350 + vat.

**20/03/032 To consider and approve accounts for payment for expenses incurred since the last meeting**

Reimbursements for Purchases

Payee	Description	Net	Vat	Gross
L.Mills	Stamps	8.40		8.40
G.Bretherton	Paint rollers	5.83	1.15	6.98

Payments for Approval

Payee	Description	TOTAL	NET	VAT
Water Plus	Burial ground water supply	6.20	6.20	-
G.Bretherton	Salary & reimbursements	263.48	262.33	1.15
C.Richardson	Salary	225.00	225.00	-
C.Baxter	Salary	72.00	72.00	-
L. Mills	Salary & reimbursements	578.19	578.19	-
Huws Gray	Gravel	107.04	89.20	17.84
Dennis Barnfield	Kubota service	342.37	285.31	57.06
	<b>TOTALS</b>	<b>£ 1,594.28</b>	<b>£ 1,518.23</b>	<b>£ 76.05</b>

**It was resolved:** to approve the above expenditure and the payments signed-off.

**20/03/033 To approve date of next Parish Council Meeting**

The next meeting of the Parish Council be arranged for 15<sup>th</sup> April 2020 at 7:15pm at The Centre @ Halton. There being no further business the Chair declared the meeting closed at 20:50. Minutes subject to approval at the next meeting.

Signed..... Chair Date .....