



HALTON WITH AUGHTON PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING

Wednesday 13th November 2019 7:15pm at The Centre @ Halton

Chair: Cllr Carol Slinger

Present: Cllr Barbara Duffy, Cllr Brian Jefferson, Cllr Chris Coates, Cllr Anne Lamb, Cllr Naomi Turner, 1 member of the public

Clerk: Luke Mills

19/11/2893 Apologies

None

19/11/2894 Approval of Minutes of previous meeting

It was resolved: that the minutes of the meeting held on 9th October 2019 be accepted as a true record and signed by the Chair.

19/11/2895 Council

- Declaration of member's interests in Agenda Items – None
- Change in declaration of member's interests – None

19/11/2896 Suspension of Standing Orders

A resident who lives past the speed limit on the Kirkby Lonsdale Road came to discuss traffic calming on that stretch of road. Vehicles travel past very fast and he is afraid there will be an accident sooner or later. He has approached the Police and County but has not managed to get anywhere so far. There are some existing faded markings on the road that are meant to help slow traffic; he is hoping that at the very least these could be repainted.

19/11/2897 To consider and approve reports:

a) Open Spaces Report

Completed/In Progress

- General maintenance around the Centre, burial ground, allotments & War Memorial
- The new basket swing is now installed
- Replacement of allotment gate post above steps
- Low Road – Crook O'Lune path clearance
- Installation of silhouette at War Memorial
- Securing gas meter at Skate Park
- Risk assessments have been reviewed with the groundsmen who are happy with them.

Planned

- Army Camp path:
 - Clean-up and better define the path near Gate 2 entrance, opposite Carus Lodge
 - Final strim/decimation back of vegetation.
- Plantation:
 - Repair/replace handrail on High Road above plantation
 - Strim path and cut any overhanging branches away
- Centre (Play Area):
 - Keep on replacing rotten boardwalk posts.
 - Trim back willow and use cuttings on the fencing like last year (probably in the New Year)
- Centre (General):
 - Clear space around the bins to store a pallet of sandbags
 - Repair path down to the field with some self-binding gravel.
 - Trim any overhanging hedges/vegetation along paths
- Burial Ground:
 - Final cut of grass ready for consecration service by Bishop on Sun 8th Dec
 - Final strim/decimation of vegetation along path to M6
 - Repair frame and door (awaiting response from insurers)
- St Wilfrid's Park:
 - Postcrete trail post(s) to remove movement
- Football field hedge:
 - Install some low netting along base of the hedge on football pitch to prevent the balls running onto the road. (Carl)
- Allotment paddock:
 - Trim lower branches of trees so that they pose less of a hazard when cutting the grass.

Hours

- 104 (incl. holidays) in October.

It was resolved: that the old basket swing & gas cupboard should be scrapped.

It was resolved: that Clerk to write letter of thanks to Mr. Curwood for maintaining the benches around the village.

It was resolved: that Clerk to query how often Lancaster City Council have sprayed the weeds this year.

It was resolved: that Clerk investigates a way to ensure that the groundstaff are formally certified for pole-pruning.

b) HCA Report

Cllr Jefferson reported that there will be a thank you event for volunteers on the 15th January 2020. HCA has been put forward for a Queen's Award for Voluntary Service; the result should be known next summer.

c) Finance Report

The £120 charge from Lancaster City Council was unexpected, so has been categorised under "Misc" as have the chairs.

Budget	PAYMENTS	Actual	Forecast Remaining	Budget	RECEIPTS	Actual	Forecast Remaining
6,838	Salary - Clerk	4,408	2,430	36,169	Precept	36,169	-
12,528	Salary - Groundstaff	7,073	5,455	865	Allotments	30	865
300	Training	-	300	151	Rent	125	26
5,442	Grass Cutting	4,000	1,442	1,200	Burial Ground	1,879	-
140	Hedge Cutting	-	140	15	Bank Interest	69	20
300	Play Inspection	195	-	-	Damage	-	-
2,000	Repairs & Renewals	1,724	276	-	General	75	75
400	Pitch Feed	375	-	-	Grants	250	-
4,138	Public Works Loan	4,138	-	-	Donations	3,000	-
200	Audit	200	-	2,300	VAT	1,555	-
72	Bank Charges	45	27				
180	Clerks Expenses	243	50	40,700	TOTAL	43,152.20	836
1,500	HCA	1,142	358				
2,192	Insurance	2,253	250		ACTUAL		
500	Subs	611	-		Gross Receipts	£53,027	
50	Water	50	0		Gross Payments	£36,045	
150	Website	-	150		BALANCE IN HAND	£16,981.28	
20	S137	20	-				
-	Refunds	-	-		FUND BALANCES		
-	Assets	4,673	-		General A/C	£5,696	
-	Misc	2,468	-		Village Improvement A/C	£11,285	
95	B4RN	59	36		FUND TOTAL	£16,981.28	
1,235	Emergency Response & Flood Grant	-	1,235				
328	War Memorial Restoration	-	328				
38,608.00	NET TOTAL	33,674.89	12,479		<i>FORECAST (incl outstanding commitments)</i>		
	VAT claimed	1,362			Receipts		53,863
2,300	VAT to be claimed	1,008			Payments		48,524
40,908.00	GROSS TOTAL	36,045.24	48,524		FORECAST BALANCE		5,338

It was resolved: to accept the revised Finance Report to 13th November 2019.

d) Allotments

No progress so far on the pest control or dealing with the compost heap.

The Clerk has received a complaint that one of the plots bordering the woods has used some barbed wire as a barrier and a dog got caught in it recently. A letter will be written to them requesting that they remove it.

It was resolved: that Cllr. Duffy will be the Parish Council representative for the allotments.

e) Burial Ground, including recent break-in

A claim for £850 was been sent to the insurers on 29th October.

In preparation for the consecration ceremony on Sunday 8th December, the grass will have a cut and the area to be consecrated marked-out.

It was resolved: that the Clerk investigates a replacement door & frame.

f) Planning

New Applications

- 19/01301/EIO | EIA Scoping request for a proposed residential-led mixed use development comprising of up to 500 dwellings (C3), employment land (B1 use class), a new local centre (A1-A5, C2, D1 and D2 use classes) and a primary school (D2 use class) (Taylor Wimpey)
 - Land South Of The Bay Gateway, North Of Green Lane, Lancaster Canal And Beaumont College And East And West Of The A6, Lancaster
- 19/01300/FUL | Erection of single storey side/rear extension and first floor rear extension Open for comment icon
 - 19 Schoolhouse Lane Halton Lancaster Lancashire LA2 6QX
- 19/01272/PLDC | Proposed lawful development certificate for the demolition of existing rear conservatory, erection of a single storey rear extension and installation of roof light to rear elevation Open for comment icon
 - 152 Low Road Halton Lancaster Lancashire LA2 6NU

Permitted

- 19/01185/NMA | Non material amendment to Reserved Matters consent 17/01423/REM to alter the amount/ratio of brick/stone/cladding to the external elevations of house types C, D, J and H, increase the use of slate and re-orientate house type J on plot 23.
 - Land South Of Low Road Halton Lancashire
- 19/0126/TCA | 1 Scots Pine Tree. Fell. Rotten at main junction and woodpecker nest hole at same point. 2 Silver Birch Tree Fell Dead near fence line. 3 3 Sycamore trees. Remove metal tree guards to improve tree health.
 - Far Carus Halton Road Halton Lancaster Lancashire LA2 6BL

Refused

- 19/00785/CU | Change of use of dwelling (C3) to supported living accommodation (C3b)
 - Green Hill Farm Dunald Mill Lane Halton Lancashire

Other

- 19/01249/EIR | Screening opinion for the proposed relocation of the Joint Services Mountain Training Wing to Halton Training Camp
 - Halton Training Camp Halton Road Halton Lancaster Lancashire LA2 6LW
 - Decision: EIA Screening Opinion Not Required
- 19/00132/DIS | Discharge of conditions 3, 4, 5 and 6 on approved application 18/00183/FUL
 - Land To The North East Of Ivy Cottage Low Road Halton Lancaster Lancashire LA2 6LZ
 - Decision: Split Decision

EIA Scoping request for a proposed residential-led mixed use development comprising of up to 500 dwellings

This is on the far western edge of the parish (Green Lane to Kellet Lane), primarily filling in the area bounded by Kellet Lane, the Bay Gateway and the A6, with a smaller area on the other side of the A6 too. The development does not extend into the area defined as EN8 (Area of separation) in the current draft of the Lancaster City Council Local Development Plan, which is the area bounded by Kellet Lane, Bay Gateway and Halton Road.

It was resolved: that the Clerk responds to the scoping request to state that access should not be onto Kellet Lane due to the speed of traffic and blind bends; preference to opening onto Halton Road which has a lower speed limit. Concern that the south side of the site nr. Kellet Lane subject to surface water flooding, so there should be measures in place.

g) District Councillor Report

The Lune cycle path was due to close in November, but the District Councillor has been promised that it will not close until an alternative route along Caton Road is completed. As work on this has not started yet we can assume that closure will not happen until the New Year.

There is a plan to for Life for Life to have a section of the Hermitage Field for one of their memorial forests, with the rest of the field becoming a meadow to encourage bees and other insects, as it is no longer (officially) being grazed by sheep. This would need to be managed appropriately by a body such as a Community Land Trust.

There are a number of traffic issues in the village involving parking and speeding traffic. A resident has requested that a residents parking scheme be considered on the High Road. Many others have asked for traffic calming measures after several accidents. An officer from the Morecambe Police Traffic Management team has contacted the County Council in the past but not had a response.

It was resolved: that the Cllr Coates will consult with the District Councillor over the Hermitage Field plans.

It was resolved: that the Clerk asks for further information regarding the Hermitage Field plans.

19/11/2898 Updates**a) Neighbourhood Plan Update**

Cllr Coates reported that there were plenty of comments from those who attended the public drop-in sessions in November. There were also a couple of offers of help.

It was resolved: that further comments on the Neighbourhood Plan will be allowed until early Dec.

It was resolved: that Cllr Coates will add a comment box in the Centre.

It was resolved: that the Clerk add a reminder in the Prattle.

19/11/2899 Story Homes Section 106 Agreement

Cllr Jefferson proposed that the money from the Story Homes Section 106 agreement should be used towards the conversion of the old toilet block in the Centre, since it is unlikely that the playing field will be upgraded for adult football matches.

It was resolved: that Clerk contacts the Planning Department to see what is required to vary the section 106 agreement.

19/11/2900 Defibrillator Replacement pads

It was resolved: that the Clerk buys replacement pads for the defibrillator.

19/11/2901 Capital Expenditure Plans for next year

Many responses to the Neighbourhood Plan have requested that the horse paddock and old lawnmower site off Mill Lane should be designated as green spaces.

It was resolved: that the Clerk contacts the owners of the horse paddock and lawnmower site to assess the feasibility of the Parish Council taking over ownership of the land.

19/11/2902 Installing the Gas Meter cupboard

The gas cabinet has been now been fitted. The Parish Council wishes to thank Mr Slinger for his help.

19/11/2903 Review and Approve**a) Standing Orders**

It was resolved: that the Clerk to reviews the decision-making process as set-out in the Standing Orders.

19/11/2904 To approve accounts for payment for expenses incurred since the last meeting**Reimbursements for Purchases**

Payee	Description	Total	Net	Vat
C. Slinger	Dennis Barnfield payment	49.94	49.94	-
C. Slinger	Grass seed for B4RN	52.99	52.99	-
K. Bryne	Bulbs and compost for War Memorial	14.44	14.44	-
F. Curwood	Varnish for the benches	22.32	18.60	3.72

Payments for Approval

Payee	Description	TOTAL	NET	VAT
Water Plus	Burial ground water supply	6.20	6.20	-
Kompan	Replacement basket for swing (revised invoice)	5,248.08	4,373.40	874.68
Envirocare	Grass cutting (Oct)	216.00	180.00	36.00
Dennis Barnfield	New strimmer, strimmer line, fuel	392.38	322.33	70.05
Lancaster City Council	Charge for uncontested election (May)	144.00	120.00	24.00
G.Bretherton	Salary	292.50	292.50	-
C.Richardson	Salary	450.00	450.00	-
C.Baxter	Salary	72.00	72.00	-
L. Mills	Salary	569.79	569.79	-
HCA	Room hire & litterpicking (Oct-Dec)	333.00	333.00	-
C.Slinger	Reimbursements for B4RN & Dennis Barnfields	102.93	102.93	-
K.Bryne	Reimbursement for War Memorial planting	14.44	14.44	-
F.Curwood	Reimbursement for varnish	22.32	18.60	3.72
Royal British Legion	Poppy Appeal 2019	20.00	20.00	-
	TOTALS	£ 7,883.64	£ 6,875.19	£ 1,008.45

It was resolved: to approve the above expenditure and the payments signed-off.

19/11/2905 Date of Next Meeting

The next meeting of the Parish Council be arranged for 11th December 2019 at 7:15pm at The Centre @ Halton. There being no further business the Chair declared the meeting closed at 20:40. Minutes subject to approval at the next meeting.

Signed..... Chair Date