



HALTON WITH AUGHTON PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING

Wednesday 11th September 2019 7:15pm at The Centre @ Halton

Chair: Cllr Carol Slinger
Present: Cllr Brian Jefferson, Cllr Barbara Duffy, Cllr Chris Coates
Clerk: Cllr Carol Slinger

One member of the public attended.

19/09/2868 Apologies

Cllr Anne Lamb

19/09/2869 Approval of Minutes of previous meeting

It was resolved: that the minutes of the meeting held on 10th July 2019 be accepted as a true record and signed by the Chair.

19/09/2870 Council

- Declaration of member's interests in Agenda Items – None
- Change in declaration of member's interests – None

19/09/2871 Suspension of Standing Orders

Naomi Turner introduced herself as a resident of the parish who was interested in being a Parish Councillor.

19/09/2872 To consider and approve reports:

a) Open Spaces Report

Completed/In Progress

- General grass cutting, play equipment checks, tidying overgrowth, weed killing
- Power washing skate park, incl. graffiti removal, which appears regularly
- Boardwalk repairs, removal of unsafe climbing rope from frame at St Wilfrid's Park
- Repair of bench on link path
- Strimming of overgrowth along Low Road to Crook O'Lune
- Car ramps have been purchased to assist maintenance of the Kubota

Planned

- Various repairs needed following the recent playground inspection report (see attached report), incl. continuing to replace the boardwalk posts.
- Clear some space in the Burial Ground store for the sandbags answers required as to where they are stored, delivered etc.
- Army Camp path does it need strimming chase up hedge cutting.
- Look into Lancaster City grant for play equipment
- David Redmore to come and consult on path.

Hours

- 74hrs (incl. holidays) in July, 122hrs in August

General

- Accident: Chris received a "rope" burn to his hand whilst lifting the tape on the football pitch in order to cut the grass; the tape suddenly got sucked into the Kubota whilst he was holding it.
- The new bench for High Road/Quarry hill has now been replaced.
- Caton Highways Depot has provided a set of road signs for use during flooding; they have been stored in the Burial Ground for the moment. They have also offered a pallet of ready-made sand bags; the most obvious place to store these is at the burial ground.
- The dog waste bin "fixed" to the post on the verge outside the allotment entrance needs replacing – the fixings have rusted and it keeps falling off. A new one is (<https://uk.glasdon.com/litter-bins/dog-waste-bins/fido-25-tm-dog-waste-bin>) would be a little over £100 + vat.

It was resolved: that a new bin be purchased at a cost of no more than £120 Excl. VAT.

It was resolved: that a suitable place to store sand bags be sought at the centre.

Grass Cutting

- St Wilfrid's Park was not cut for over a month in the summer. Lancaster City Council as contacted by the Clerk and District Cllr Frea and the grass was cut shortly thereafter. The manager apologised for the oversight and will reduce our bill accordingly.
- A resident has asked whether it would be possible to turn the Quarry hill banking into a wildflower area. They are willing to investigate how the grass could be cut safely and to obtain quotes. Plantation needs attention both path and weeding of wall at bottom.
- The Clerk has organised to meet City Council to discuss how much they would charge for cutting the other public areas (Burial Ground, War Memorial, Schoolhouse Lane). Leave it up to him. Flower bed on Lythefell?
- Football pitch: Damien's team have done a lot of work in addition they have got permission to use school field. Redistribute soil where is it? FA defined where they will not be prioritising Halton but have given support to Caton.

It was resolved: that the handymen be asked to attend to weeding and cutting back of overhanging branches/weeds from both the top and the bottom of the Plantation.

It was resolved: that Quarry Hill was an unsuitable site for a wildflower area.

b) HCA Report

Volunteers worked hard through the holidays carrying out various repairs and redecorating of the centre.

The closure of VVV leisure has seen a rise in hiring of rooms for exercise classes.

Cox Motors worked with the Committee to hold a Charity Fun Day on Sunday 25th August which was well attended and made Over £1000.

c) Finance Report

There is Public Works Loan Board payment due this month; the loan will be paid off with the final payment in March/April.

There is £328 left in the War Memorial Restoration fund.

Looking at option to purchase land on Town End Mill field.

	GENERAL A/C	VILLAGE IMPROVEMENT A/C	TOTALS
B/fwd 10/7/2019	22,867.53	11,285.03	34,152.56
INCOME			-
Burial Ground	231.00	-	231.00
TOTAL INCOME	231.00	-	231.00
Expenditure			-
Payments	7,409.55		7,409.55
TOTAL EXPENDITURE	7,409.55	-	7,409.55
Balance as at 11/9/2	15,688.98	11,285.03	26,974.01

PLB look to utilise in the next six months to reuse the facility.

It was resolved: to accept the revised Finance Report to 11th September 2019.

d) Allotments

Nothing to report

e) Burial Ground

The Chair had been to the outside store at the burial ground and asked that the area be cleared of general rubbish.

B4RN cables currently stored there temporarily will be removed.

f) Planning

New Applications

- 19/00905/FUL | Change of use of mixed unit comprising offices and workshops (B1, B2) to one dwelling (C3) and holiday accommodation (C3) Open for comment icon
 - Higher Barn Aughton Road Aughton Lancaster Lancashire LA2 8LU

- 19/00904/FUL | Change of use of joiners workshop, associated store/office, caretakers accommodation and associated land to 4 residential properties and 2 holiday lets and change of use of agricultural land and stables to residential land and garages to gardens and stables to domestic garages, installation of new windows, doors and roof lights, demolition of part of building and creation of parking areas and landscaping Open for comment icon
 - Higher Barn Aughton Road Aughton Lancaster Lancashire LA2 8LU
- 19/01009/FUL | Erection of a single storey rear/side extension
 - 7 Middle Highfield Aughton Lancaster Lancashire LA2 6PQ
- 19/00132/DIS | Discharge of conditions 3,4,5 and 6 on approved application 18/00183/FUL
 - Land To The North East Of Ivy Cottage Low Road Halton Lancaster Lancashire LA2 6LZ
- 19/0119/TCA | Fell x1 Eucalyptus
 - 1 The Old School High Road Halton Lancaster Lancashire LA2 6LN
- 19/00131/DIS | Discharge of conditions 3,4,5 and 6 on approved application 16/01498/CU
 - Whinney Hill Farm Aughton Road Aughton Lancaster Lancashire LA2 6PQ

Permitted

- 19/00893/NMA | Non material amendment to planning permission 17/01423/REM to re-orientate the garden/garage to plot 45
 - Land At Grid Reference 351057 464848 Low Road Halton Lancashire
- 19/00949/FUL | Demolition of existing rear conservatory, partial demolition of garage and erection of a single storey rear extension
 - 3 Clougha Avenue Halton Lancaster Lancashire LA2 6NP
- 19/00100/DIS | Discharge of condition 8 on approved application 17/01423/REM
 - Land At OSGR E351057 N464848 Low Road Halton Lancashire
- 19/00759/FUL | Erection of part single and part two storey outbuilding
 - Whiteacre Halton Road Halton Lancaster Lancashire LA2 6BN
- 19/00667/LB | Listed building application for the replacement of existing windows with colour coated aluminium windows
 - Nether Highfield Park Lane Halton Lancaster Lancashire LA2 6PE
- 19/00668/LB | Listed building application for the retention of a single storey side extension
 - Nether Highfield Park Lane Halton Lancaster Lancashire LA2 6PE
- 19/00401/FUL | Erection of single storey extension to storage building, part retrospective application for creation of bunds and retrospective application for erection of timber framed office building and boiler house and creation of a car park
 - Brooklands Buildings Addington Road Halton Lancaster Lancashire LA2 6PG

Other Decisions

- Withdrawn | 19/00854/FUL | Retrospective application for the retention of two equestrian buildings
 - Land Adjacent To Kirkby Lonsdale Road Halton Lancashire
- Unknown | 19/0086/TCA | AT1-6 - crown thinning, QT1 - crown thinning, DT1 - crown thinning and crown reduction, PT1 - remove
 - 5 Riverside Close Halton Lancaster Lancashire LA2 6NA

It was resolved: that Councillor Jefferson would investigate further the application for Higher Barn, Aughton.

g) District Councillor Report

Community Land Trust has been offered a grant by City Council.

Out of hours working at Story Homes / Wrenman Homes.

Flooding report still not been received by Jacobs.

Recycling of pots, tubs etc from middle October, this will be promoted in the Prattle.

Count Highways issues / road safety.

Schoolhouse Lane problems refer through neighbourhood plan.

19/09/2873 Neighbourhood Plan Update

Recently held a meeting of steering group. Work out timetable with an aim to have something ready to go to Lancaster City Council by the end of March. Official 6-week consultation taking into account comments then revise and check that it does not conflict with District Plan. There will be 2 drop-in meetings at the centre in November and it was agreed to invite B4RN to attend to provide an update on progress.

It was resolved: that £150 towards the cost of leaflets for distribution to residents.

19/09/2874 B4RN Update

The road crossing on High Road from the south to the north of the village has been completed by B4RN.

In principle Story Homes have agreed to lay duct for the connection of the core route from Wenning House to the hub at the Centre. Volunteers have carried out digging of chamber at the north of High Road and digging around the east side of the school field took place recently. Digging around the east side will take place during the October half term.

More digging and pulling of 8 x 16mm cables through the road crossing on High Road will take place on 21st September by volunteer

19/09/2875 Review and Approve**a) General Risk Assessment**

It was resolved: to defer until next meeting.

b) Insurance Renewal incl. Fidelity Cover

It was resolved: that the Fidelity cover of £150,000 was adequate for the Council's needs.

It was resolved: to renew the annual insurance at a premium of £2,253.16. A review of rebuild costs will be carried out at the next renewal.

19/09/2876 Review actions resulting from Annual Playground Inspection Report

PlayDale only identified Low and Very Low risks, some of which were previously rated as Medium risk by the previous inspector.

It was resolved: that the chains on the swings will not be replaced.

It was resolved: the handymen be asked to repair the path with limestone bindings and whacked down.

It was resolved: that the gaps in the fencing on the boardwalk be addressed. Climbing net not to be replaced.

It was resolved: that access to the bowl in the case of an incident would not be a problem.

19/09/2877 Consider and approve purchasing**a) Chairs**

Having received a sample chair and sought comments from various people that this would be suitable for a variety of uses.

It was resolved: that 150 chairs be purchased at a cost of £16.70 each plus Vat be purchased for use by the community and stores at the centre.

b) Play equipment for St Wilfrid's Park

The last Prattle article asked for suggestions for new play equipment at St Wilfrid's Park, but to date only a couple of suggestions have been received.

It was resolved: that a stand at the drop in Neighbourhood Plan would be manned by Councillors to encourage suggestions by parishioners.

c) New basket for the basket swing at the Centre

The playground inspection report indicated that the basket should be replaced.

It was resolved: that a new Nest Swing be purchased at a cost of £748.80 plus VAT as a matter of urgency.

19/09/2878 To approve accounts for payment for expenses incurred since the last meetingReimbursements for Purchases**Luke Mills**

		Net	Vat	Gross
	Car ramps for Kubota	32.46	6.49	38.95
	Loctite	6.62	1.33	7.95
				-
	TOTAL	£ 39.08	£ 7.82	£ 46.90

Payments for Approval

Payee	Description	TOTAL	NET	VAT
Water Plus	Burial ground water supply (July)	6.20	6.20	-
Envirocare	Grass cutting (July)	432.00	360.00	72.00
G.Bretherton	Salary (July)	256.50	256.50	-
C.Richardson	Salary (July)	283.50	283.50	-
C.Baxter	Salary & reimbursements (July)	95.18	86.52	8.66
L. Mills	Salary & reimbursements (July)	624.51	615.39	9.12
Water Plus	Burial ground water supply	6.20	6.20	-
PWLB	Loan	2,069.01	2,069.01	-
Envirocare	Grass cutting (Aug)	648.00	540.00	108.00
G.Bretherton	Salary (Aug)	387.00	387.00	-
C.Richardson	Salary (Aug)	589.50	589.50	-
C.Baxter	Salary (Aug)	115.20	115.20	-
L. Mills	Salary & reimbursements (Aug)	616.69	608.87	7.82
HCA	Room hire & litterpicking (Jul-Sep)	381.50	381.50	-
Kompan	Replacement basket for swing	898.56	748.80	149.76
	TOTALS	£ 7,409.55	£ 7,054.19	£ 355.36

It was resolved: to approve the above expenditure (apart from Kompan payment) and the payments signed-off.

19/09/2879 Date of Next Meeting

The next meeting of the Parish Council be arranged for 9th October 2019 at 7:15pm at The Centre @ Halton. There being no further business the Chair declared the meeting closed at 20:45. Minutes subject to approval at the next meeting.

Signed..... Chair Date