



## HALTON WITH AUGHTON PARISH COUNCIL

### MINUTES OF PARISH COUNCIL MEETING Wednesday 12<sup>th</sup> June 2019 7:15pm at The Centre @ Halton

**Chair:** Cllr Carol Slinger  
**Present:** Cllr Brian Jefferson, Cllr Barbara Duffy  
**Clerk:** Luke Mills

#### 19/06/2843 Apologies

Cllr Anne Lamb, Cllr Chris Coates

#### 19/06/2844 Approval of Minutes of previous meeting

**It was resolved:** that the minutes of the meeting held on 8<sup>h</sup> May 2019 be accepted as a true record and signed by the Chair.

#### 19/06/2845 Council

- Declaration of member's interests in Agenda Items – None
- Change in declaration of member's interests – None

#### 19/06/2846 Suspension of Standing Orders

Nothing to report.

#### 19/06/2847 To consider and approve reports:

##### a) Open Spaces Report

##### Completed/In Progress

- Seating area outside the play area
- Strimming the Army Camp path

##### Planned

- Replacing rotten uprights on the boardwalk
- Dog poo signs around St Wilfrid's Park
- Strimming Shefferlands Lane (Burial ground to Halton Road path)
- Annual playground inspection. Enviroplay were busy, so Playdale will be used instead; they may be a better solution in the long term, though they are likely to charge £400 next year.
- Clearing the Prince's Trust path.

##### Hours

- 106 hrs (incl. holidays) in May

##### General

- The Giant Basket swing has worn down to the wire in places, so will need replacing soon.
- **It was resolved:** to try and flip over the basket swing since it is not worn underneath.
- Halton Juniors have asked for permission to repair worn sections of the pitch. It will mean that part of the recreational area will be unusable for a couple of months to allow the grass to regrow.
- **It was resolved:** that Halton Juniors are authorised to repair the pitch with support from the ground staff, subject to agreement with the HCA.
- A resident has asked when the destroyed High Road seat will be replaced. The Clerk has managed to find some similar cast-iron bench-ends which could form the basis of a new bench.
- **It was resolved:** to purchase the bench ends for £250, and then rebuild the bench.
- A teacher from a local school has asked whether a group of their children could carry-out some landscape/gardening work for the village.
- **It was resolved:** that subject to a suitable risk-assessment and supervision that the children could be given some work. The school will be contacted.
- There has been another complaint about dog mess on the playing field from one of the groups that uses the area on a regular basis. The Parish Council are frustrated that irresponsible dog owners continue to let their dogs foul the

recreational area. New dog mess signs have been erected recently along with a bin, but the problem continues. The Parish Council did not agree that banning dogs would be an appropriate solution.

- **It was resolved:** that further dog mess signs will be placed around the recreational area and that the problem will be highlighted on Facebook/Prattle.

#### b) HCA Report

HCA are considering purchasing some new chairs.

#### c) Finance Report

The Clerk reported that:

- The Internal Audit raised no issues so the Annual Audit Report will be sent off this week to the external auditors.
- The bank account was briefly overdrawn this month when a cheque from April cleared.
- The cheque to the Royal British Legion Poppy Appeal from November has not been cashed. The local Poppy Appeal co-ordinator confirmed that the cheque was never received. It will be cancelled and another one re-issued.

	GENERAL A/C	VILLAGE IMPROVEMENT A/C	TOTALS
<b>B/fwd 8/5/2019</b>	<b>28,028.78</b>	<b>11,285.03</b>	<b>39,313.81</b>
<b>INCOME</b>			-
Allotment	25.00		25.00
Burial Ground	33.00		33.00
<b>TOTAL INCOME</b>	<b>58.00</b>	-	<b>58.00</b>
<b>Expenditure</b>			-
Payments	3,108.38		3,108.38
<b>TOTAL EXPENDITURE</b>	<b>3,108.38</b>	-	<b>3,108.38</b>
<b>Balance as at 12/6/2019</b>	<b>24,978.40</b>	<b>11,285.03</b>	<b>36,263.43</b>

**It was resolved:** to accept the revised Finance Report to 12<sup>th</sup> June 2019.

#### d) Allotments

Plot 13b has been reassigned. The new tenant is making good progress already.

#### e) Burial Ground

The revised Burial Ground plans have been passed to the Registrar of the Diocese of Blackburn. The Clerk will chase if there is no response in the next couple of weeks.

#### f) Planning

##### New Applications

- None

##### Permitted

- Non-material amendment to Reserved Matters consent 17/01423/REM to amend the window configuration on house types J, H and K
  - Land South Of Low Road Halton Lancashire
  - 19/00593/NMA | Status: Permitted
- Proposed lawful development certificate for the erection of a single storey rear extension
  - 154 Low Road Halton Lancaster Lancashire LA2 6NU
  - 19/00390/PLDC | Status: Lawful Development Certificate Granted
- Crown lift 1 X Ash Tree
  - Hermitage Field Low Road Halton Lancashire
  - 19/0071/TCA | Status: Permitted
- Construction of dormer extensions to the front and rear elevations
  - 18 Sykelands Grove Halton Lancaster Lancashire LA2 6QG
  - 19/00450/FUL | Status: Permitted

There have been complaints that contractors working on the Story Homes site have been working outside “considerate” hours, including weekends and early mornings.

**It was resolved:** that Cllr Jefferson will contact the Planning Dept regarding the working hours.

**It was resolved:** that the Clerk asks the District Councillor about the derelict land neighbouring the Red Door.

**g) District Councillor Report**

District Cllr Kevin Frea provided the following report:

Planning

The Planning application from Russell Armour has still not been scheduled to come before the Planning Committee. The Reports from United Utilities and County Highways are both now raising significant objections. Highways have said: “With consideration of all the information provided by the applicant to date, Lancashire County Council consider that there are substantial adverse highway and transport related impacts associated with this development as currently presented.” United Utilities have said that “Mains in this area will need upsizing they will not support this development.” Russell Armour’s proposal for only 6 ‘affordable homes’ does not meet the level required by the City Council and I will be opposing the application in person if and when it reaches the Planning Committee.

Lancaster City Council is providing significant financial and officer support to the Lune Valley Community Land Trust for their plans for affordable housing on Mill Lane in collaboration with South Lakes Housing Association.

I have received several complaints about the construction noise from Story Homes outside of the acceptable working hours of 8am-6pm Monday to Friday and 8am-1pm on Saturdays. I have contacted their North West office, and Environmental Health have also forwarded complaints to them, but as of today they have not responded. Additional complaints should be made to Environmental Health.

Lune Cycle Path

I am expecting this to be closed for a year from as early as July. I do not believe that an acceptable alternative route to Lancaster has been provided and I am meeting with Gary Bowker from Lancaster City Council to discuss this further. I will be happy to receive any comments about the alternative route to discuss with him.

Traffic

I understand there is concern about children crossing Low Road near to Mill Lane on their way to and from school. When the housing developments are completed to the south of Low Road there will be more children having to make this crossing. I have asked to meet with the Lancashire Highways Cabinet member in my role as Cabinet member for the Climate Emergency and will raise this issue with him at that meeting.

**19/06/2848 Vegetation on roadsides and pavements**

Cllr Jefferson has had a complaint about the condition of the paths and gutters, particularly at the top of High Road. There have also been complaints on the local Facebook group.

County Highways is responsible for the upkeep of public paths and highways; however they do not appear to be spraying as regularly, possibly due to the cost.

**It was resolved:** that the Clerk asks Highways why weed spraying is not occurring.

**It was resolved:** that the Clerk investigates the cost of hiring a contractor to carry-out some weed spraying.

**It was resolved:** that the Clerk asks the ground staff to remove the weeds from some of the more public areas, e.g. shops, War Memorial, bus stops.

**It was resolved:** that the Clerk asks the ground staff to clear some of the worst weeds along the road to Crook O’Lune

**19/06/2849 Cobbles at the War Memorial**

The Parish Council are very grateful to the volunteers who are re-laying the cobbles at the War Memorial.

**19/06/2850 Annual review allotment fees for 2020**

The revised Allotment Rules state that allotment holders should be given six months’ notice of any changes in fees. The fees are currently £25 for locals and £37.50 for non-locals (there is only one non-local).

**It was resolved:** that the fees for 2020 will be increased to £27.50 for locals and £41.25 for non-locals.

**19/06/2851 Annual review standing orders**

**It was resolved:** that the Clerk reviews and amends the NALC model standing orders for consideration at the next meeting

**19/06/2852 Annual review of effectiveness of internal control**

**It was resolved:** that the Clerk reviews the effectiveness of internal control for consideration at the next meeting

**19/06/2853 Consider and approve purchasing: Car ramps for the lawnmower**

**It was resolved:** that some car ramps up to £39 can be purchased to help maintain the lawnmower

**19/06/2854 To approve accounts for payment for expenses incurred since the last meeting**Reimbursements for Purchases**Luke Mills**

		<b>Net</b>	<b>Vat</b>	<b>Gross</b>
	Hardware for seating	57.31	11.45	68.76
	Black Ice gravel for seating	39.90	7.98	47.88
	Concrete for seating	157.45	31.49	188.94
	Trimmer cord	14.16	2.83	16.99
	<b>TOTAL</b>	<b>£ 268.82</b>	<b>£ 53.75</b>	<b>£ 322.57</b>

**Chris Baxter**

		<b>Net</b>	<b>Vat</b>	<b>Gross</b>
	Sharp Sand	5.96	1.19	7.15
	Oak sleeps	139.08	27.82	166.90
	Cobbles	10.78	2.16	12.94
	<b>TOTAL</b>	<b>£ 155.82</b>	<b>£ 31.17</b>	<b>£ 186.99</b>

**Garry Bretherton**

		<b>Net</b>	<b>Vat</b>	<b>Gross</b>
	Nitrile Gloves	1.66	0.33	1.99
	3 x Shelves for the tool shed	60.00	-	60.00

Payments for Approval

<b>Payee</b>	<b>Description</b>	<b>TOTAL</b>	<b>NET</b>	<b>VAT</b>
Huws Gray	Materials for seating area	<b>81.41</b>	67.84	13.57
GreenThumb	Pitch treatment	<b>450.00</b>	375.00	75.00
Envirocare	Grass cutting (May)	<b>432.00</b>	360.00	72.00
K. Bryne	Plants & compost for Memorial Garden	<b>26.03</b>	26.03	-
G. Bretherton	Salary	<b>327.49</b>	327.16	0.33
C. Richardson	Salary	<b>301.50</b>	301.50	-
C. Baxter	Salary & purchases	<b>417.39</b>	386.22	31.17
L. Mills	Salary & purchases	<b>892.36</b>	838.61	53.75
Water Plus	Burial ground water supply	<b>6.20</b>	6.20	-
Playdale Playgrounds Ltd	Annual inspection	<b>234.00</b>	195.00	39.00
	<b>TOTALS</b>	<b>£ 3,168.38</b>	<b>£ 2,883.56</b>	<b>£ 284.82</b>

**It was resolved:** to approve the above expenditure and the payments signed-off.

**19/06/2855 Date of Next Meeting**

The next meeting of the Parish Council be arranged for 10<sup>th</sup> July 2019 at 7:15pm at The Centre @ Halton. There being no further business the Chair declared the meeting closed at 8:25pm. Minutes subject to approval at the next meeting.

Signed..... Chair Date .....