



HALTON WITH AUGHTON PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING Wednesday 13th March 2019 7:15pm at The Centre @ Halton

Chair: Cllr Michael Bateson
Present: Cllr Brian Jefferson, Cllr Barbara Duffy, Cllr Anne Lamb, Cllr Chris Coates,
Clerk: Luke Mills

19/03/2806 Apologies for absence
 Cllr Karen Gibson, Cllr Carol Slinger

19/03/2807 Approval of Minutes of previous meeting

It was resolved: that the minutes of the meeting held on 13th February 2019 be accepted as a true record and signed by the Chair, subject to the correction of the numbering of the first two items.

19/03/2808 Council

- a) Declaration of member's interests in Agenda Items – None
- b) Change in declaration of member's interests – None

19/03/2809 Suspension of Standing Orders
 Nothing to report.

19/03/2810 To consider and approve reports:

a) **Open Spaces Report**

Completed

- Link path clearance
- Clearance of path along Low Road to Crook O'Lune
- Sand pit topped-up
- Litter picking
- Grey water tank flushing/cleaning

Planned

- Boardwalk repairs
- Refurbishing seating area outside main entrance to the Centre
- Pole Pruning assessment – still no date (or invoice) for the final part of the training

Hours

- 77 hrs (incl. holiday).

General

- The Clerk reported that work is planned to begin on the seating area towards the end of March. Work will also start on repairing the boardwalk and broken allotment fence.
- **It was resolved:** that the Clerk asks City Council about weed killing on public footpaths
- **It was resolved:** that the purchase of materials costing £308.18 + vat for repairs to the play area be approved
- **It was resolved:** that the purchase of signs for the recreational area and play areas costing £328.26 + vat be approved.
- **It was resolved:** that the Clerk opens a suitable trade account with a local builders' merchants.

b) **HCA Report**

Cllr Jefferson reported that the Centre is doing very well, due to high levels of bookings and café income. They are investigating converting the old toilets into changing rooms. They are using the services of a grant provider to find a grant to assist.

c) Finance Report

The Parish Clerk reported that:

- The General A/C is negative, so money needs transferring from the Village Improvement A/C.
 - Current balance: (£1,248)
 - Estimated spending next month: £3,202
 - Reported balance for precept: £50
 - Total that needs transferring: £4,500
 - Total remaining in Village Improvement A/C: £4,285
- The forecast spending takes account of the refurbishment to the seating area but does not take account of any potential grants or donations.
- The Public Works Loan board payment of £2,069 will occur on 1st April, leaving a balance of £4,054.85
- The forecast year-end balance is approx. £6,400
- **It was resolved:** that £4,500 be transferred from the Village Improvement A/C to the General A/C
- **It was resolved:** that Cllr Bateson be added as a signatory to the bank account

Budget	PAYMENTS	Actual	Forecast Remaining	Budget	RECEIPTS	Actual	Forecast Remaining
5,028	Salary - Clerk	4,609	419	34,489	Precept	34,489	-
12,180	Salary - Groundstaff	9,026	900	875	Allotments	875	-
1,530	Training	840	690	151	Rent	141	-
4,542	Grass Cutting	4,542	-	1,050	Burial Ground	3,786	-
150	Hedge Cutting	140	-	10	Bank Interest	54	15
300	Play Inspection	200	-	-	Damage	-	-
2,000	Repairs & Renewals	4,731	1,150	-	General	200	-
400	Pitch Feed	375	-	-	Grants	3,680	-
5,270	Public Works Loan	4,138	-	-	Donations	970	-
200	Audit	200	-	2,300	VAT	2,169	1,503
72	Bank Charges	56	18				
240	Clerks Expenses	200	20	38,875	TOTAL	46,364.00	1,518
1,734	HCA	1,672	-		ACTUAL		
2,128	Insurance	2,102	-		Gross Receipts	£55,215	
555	Subs	486	-		Gross Payments	£47,654	
50	Water	48	5		BALANCE IN HAND	£7,561.55	
250	Website	93	-				
20	S137	20	-		FUND BALANCES		
-	Refunds	44	-		General A/C	-£1,223	
-	Assets	2,222	-		Village Improvement A/C	£8,785	
-	B4RN	57	45		FUND TOTAL	£7,561.55	
-	Emergency Response & Flood Grant	794	1,235				
-	Recreational Area Improvements	2,074	-				
-	War Memorial Restoration	5,312	328		FORECAST		
36,649.00	NET TOTAL	43,981.52	4,810		Receipts		56,734
	VAT claimed	2,168.97			Payments		50,295
2,300	VAT to be claimed	1,503.46			FORECAST BALANCE		6,439
38,949.00	GROSS TOTAL	47,653.95	50,295				

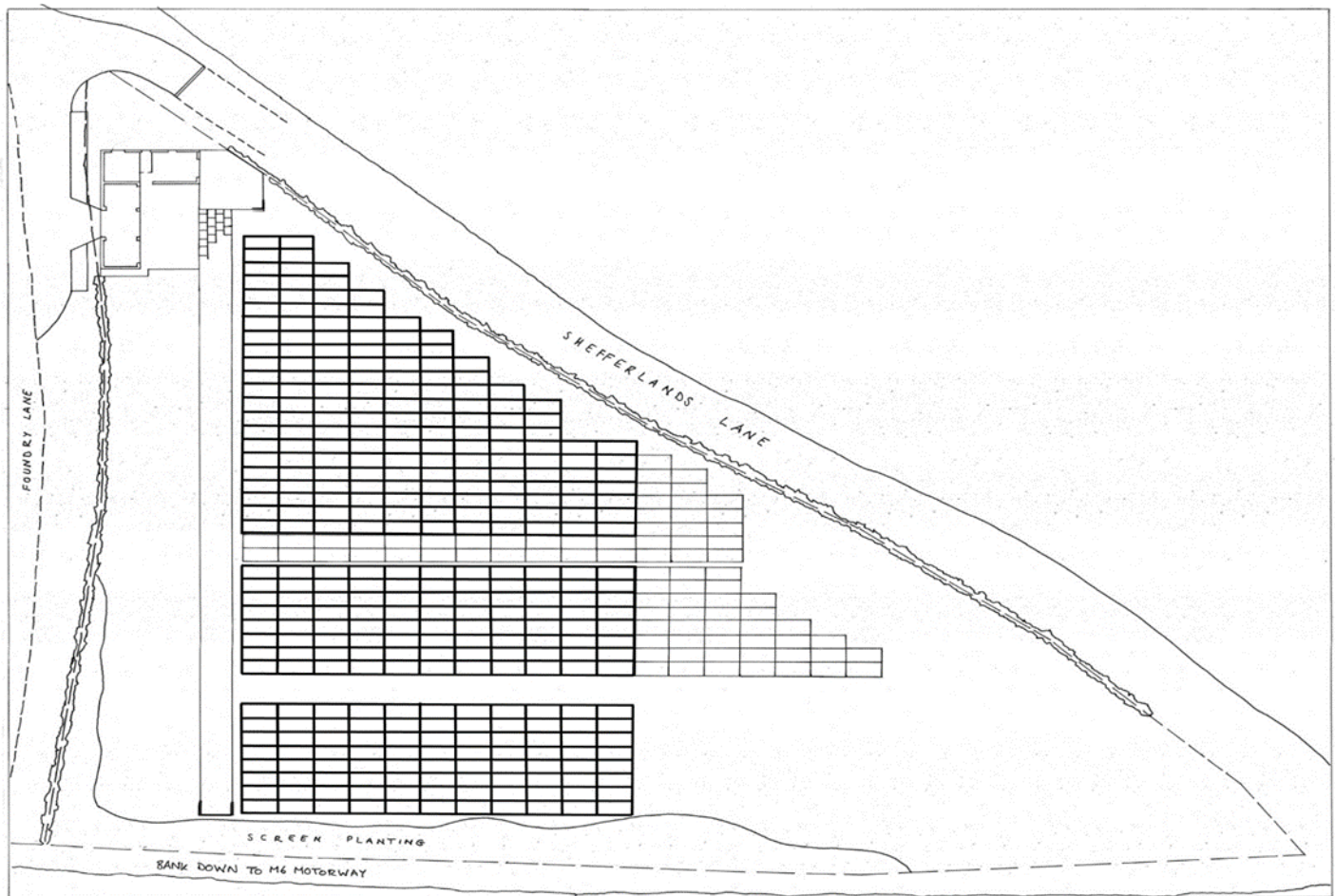
It was resolved: to accept the Finance Report to 13th March 2019.

d) Allotments

Two plot holders (13a & 13b) have been given a written reminder about the upkeep of their allotments.

e) Burial Ground

The Clerk reported on the latest draft plans for extending the Church of England section. This would provide up to 81 new plots, though it is possible that a few may not be used if they prove too close to the trees. The Clerk will progress this with the Registrar of the Diocese of Blackburn and Revd. Susan Seed.



f) Planning

New Applications

- 19/00154/FUL | Construction of a dormer extension to the rear elevation
 - 11 High Road Halton Lancaster Lancashire LA2 6LX
- 19/00119/FUL | Retrospective application for the retention of two stables and creation of menage
 - Wood End, Kirkby Lonsdale Road Halton Lancashire None

Permitted

- 18/01551/FUL | Retrospective application for the erection of an outbuilding
 - 61 Beech Road Halton Lancaster Lancashire LA2 6QH

The Clerk reported that a member of the public complained about the removal of a tree located on the verge on Low Road next to the new Story Homes development. This tree is marked at T17 on the planning plans, but the Clerk found no reference of it needing to be removed, so has contacted the Tree Protection Officer for clarification.

The Clerk reported that there is a Lune Valley Flood Forum meeting on 14th March, where a representative from the LLFA may attend.

It was resolved: that the Clerk will attend the Lune Valley Flood Forum to find out more information about the local Flood Study being carried-out by the County Council.

g) District Councillor Report

Nothing to report.

19/03/2811 Neighbourhood Plan Update and Funding

Cllr Coates reported that there was a short meeting to restart the Neighbourhood Plan. The first stage will be to gather feedback from residents on the draft Plan.

It was resolved: that the Clerk attempt to find out more information about the contract with Kirkwells.

It was resolved: that Cllr Coates investigates the most effective ways to gather feedback on the plan from local residents.

19/03/2812 To approve accounts for payment for expenses incurred since the last meeting

Payee	Description	Gross	Net	VAT
PWLB	Loan	2,069.05	2,069.05	
Dennis Barnfield	Parts (underpayment of 288162)	3.38	2.81	0.57
Chris Baxter		56.00	56.00	-
Carl Richardson		332.50	332.50	-
Garry Bretherton		196.88	196.88	-
Luke Mills (salary)		419.00	419.00	-
Luke Mills (reimbursement of purchases)	Timber for boardwalk, sand, posts, scanning	381.36	318.47	62.89
Water Plus	Burial Ground water supply	4.80	4.80	-

It was resolved: to approve the above expenditure and the payments signed-off.

19/03/2813 Date of Next Meeting

The next meeting of the Parish Council be arranged for Wednesday 10th April 2019 at 7:15pm at The Centre @ Halton. There being no further business the Chair declared the meeting closed at 20:00. Minutes subject to approval at the next meeting.

Signed..... Chair Date