



HALTON WITH AUGHTON PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING Wednesday 13th February 2019 7:15pm at The Centre @ Halton

Chair: Cllr Carol Slinger

Present: Cllr Brian Jefferson, Cllr Barbara Duffy, Cllr Anne Lamb, Cllr Carol Slinger, Cllr Michael Bateson, Cllr Chris Coates,

Clerk: Luke Mills

19/02/2798 Apologies for absence

Cllr Karen Gibson

19/02/2799 Approval of Minutes of previous meeting

It was resolved: that the minutes of the meeting held on 9th January 2019 be accepted as a true record and signed by the Chair.

19/02/2800 Council

- a) Declaration of member's interests in Agenda Items – None
- b) Change in declaration of member's interests – None

19/02/2801 Suspension of Standing Orders

Nothing to report.

19/02/2802 To consider and approve reports:

a) Open Spaces Report

Completed

- General clearance and tidying around the Centre
- MUGA fencing repaired
- Repairs to the mower
- Allotment gate lock replaced and steps cleared
- Fitting of new dog waste bin at far end of field
- Pole pruner training

Planned

- Link path clearance
- Clearance of path along Low Road to Crook O'Lune

Hours

- 94 hrs (incl. holiday).

General

- The Clerk reported that a resident has complained that the verges are overgrowing the path along Low Road to the Crook O'Lune. The Clerk has reported it to Highways but will also ask the groundsmen to see if they can clear some of the worst parts.
- **It was resolved:** that the Clerk purchase additional dog mess signs for the recreational area
- Cllr Slinger reported that the bench on High Road, overlooking Quarry hill has been destroyed by a vehicle. The driver is known and has offered to rectify the damage.
- Cllr Slinger reported that a car park streetlight was broken by a reversing car. The driver did not come forward, but the registration plate was noted.
- The Clerk reported on the results of the recent playground risk assessment carried-out by Lancaster City Council. There were less "Fails" than previously and most are fairly low risk. The PC reviewed the outstanding "Fails".
- **It was resolved:** that Junior play area fence be repaired, preferably with willow whips
- **It was resolved:** that more sand be ordered for the sand pit

- **It was resolved:** that Cllr Jefferson approaches the Planning department and Tree Protection Officer to enquire about removal of the sycamore that was identified as a risk to the play area and that was also identified as of poor health by the tree report last year.
- **It was resolved:** that the path erosion in the Junior play area be rectified.
- **It was resolved:** that signs for the St Wilfrid's and Schoolhouse Lane playgrounds be ordered to indicate responsibility
- **It was resolved:** to leave the boulders in the sand pit, since these were safety approved upon installation.
- Cllr Jefferson reported on the plans and estimated cost for refurbishing the area between the Junior Play Area and entrance to the Centre.
- **It was resolved:** that Cllr Slinger will approach Carnforth Rotary for a grant and investigate prices of recycled plastic timber for the bench.
- **It was resolved:** that work proceeds asap on this (before April) and that the cost of £1,141 + vat less grants/donations was approved.

b) HCA Report

Cllr Jefferson reported that there have been problems with the central heating, so they are investigating the issues. One pump has been replaced and another may need replacing. The committee are looking for a replacement for Ann who is stepping down. The overall finances are good even after some fairly high bills for lift servicing and fire extinguisher replenishment. Cllr Slinger reported that the social events have been successful but that more volunteers are required.

c) Finance Report

The Parish Clerk reported that:

- There was some double-counting (copy and paste errors) in the part of the cash book that tracks specific expenditure, so the remaining budgets for the Emergency Response (£1,235) and War Memorial Restoration (£328) are higher than reported recently.
- The forecast year-end balance is approx. £7,000 (note it started at £8,850)

Budget	PAYMENTS	Actual	Forecast Remaining	Budget	RECEIPTS	Actual	Forecast Remaining
5,028	Salary - Clerk	4,190	838	34,489	Precept	34,489	-
12,180	Salary - Groundstaff	8,441	2,136	875	Allotments	850	-
1,530	Training	840	690	151	Rent	141	-
4,542	Grass Cutting	4,542	-	1,050	Burial Ground	3,756	-
150	Hedge Cutting	140	-	10	Bank Interest	54	15
300	Play Inspection	200	-	-	Damage	-	-
2,000	Repairs & Renewals	4,420	100	-	General	200	-
400	Pitch Feed	375	-	-	Grants	3,680	-
5,270	Public Works Loan	2,069	2,069	-	Donations	950	-
200	Audit	200	-	2,300	VAT	2,169	1,440
72	Bank Charges	56	18				
240	Clerks Expenses	190	20	38,875	TOTAL	46,289.00	1,455
1,734	HCA	1,672	62				
2,128	Insurance	2,102	-		ACTUAL		
555	Subs	486	-		Gross Receipts	55,140.50	
50	Water	43	7		Gross Payments	44,190.98	
250	Website	93	30		BALANCE IN HAND	10,949.52	
20	S137	20	-				
-	Refunds	44	-		FUND BALANCES		
-	Assets	2,222	-		General A/C	2,164.49	
-	B4RN	57	45		Village Improvement A/C	8,785.03	
-	Emergency Response & Flood Grant	794	1,235		FUND TOTAL	10,949.52	
-	Recreational Area Improvements	2,074	-				
-	War Memorial Restoration	5,312	328				
36,649.00	NET TOTAL	40,582.01	7,578		FORECAST		
	VAT claimed	2,168.97			Receipts		56,595
2,300	VAT to be claimed	1,440.00			Payments		49,600
38,949.00	GROSS TOTAL	44,190.98	49,600		FORECAST BALANCE		6,995

It was resolved: to accept the Finance Report to 13th February 2019.

d) Allotments

The Clerk reported that all plot holders have paid their annual rent. A couple of sheds were blown over in the recent gales.

e) Burial Ground

The Clerk reported a request to install a memorial plaque in the ground on top of a grave that already has a headstone. The rules state that only memorial headstones are allowed.

It was resolved: that plaques are not acceptable for graves; only headstones are allowed.

Church of England Extension

The Clerk reported on various options for extending the CoE section within the burial ground.

- a) Option 1: This provides 30 extra spaces (see working plan) to be located beyond the Non-Conformist section (the middle section). It may be possible to add a few more with the removal of a small tree.
- b) Option 2: In addition to the above, another 11 plots could be added to the existing CoE section on the path between the Coe section and NC section. This is a 9ft space, so a 4ft grave would halve the path, but would add another 11 graves.
- c) Option 3: In addition to the above, a small number plots could be added beyond the existing CoE section. These would potentially be close to the roots of the large tree.

It was resolved: that the Clerk produces plans that maximise the number of plots, including removing the small tree, marks this on the ground and contacts Rev. Susan Seed.

f) Planning**New Applications**

- None

Permitted

- 18/01117/REM | Reserved matters application for the erection of 76 dwellings with associated landscaping (Story Homes)
 - Land Between Low Road And Forge Lane Halton Lancashire
- 18/00190/DIS | Discharge of condition 4 on approved application 17/01423/REM (Wrenman Homes site)
 - Land South Of Low Road Halton Lancashire
 - Condition 4: Details of cycle/pedestrian connections to be agreed and implemented - the details must be agreed before first occupation or completion of development whichever occurs first. The details must include a timetable for implementation of the agreed connections.
- 18/0207/TPO | Reduce the overall canopy of T1, Oak
 - 9 Waltham Court Halton Lancaster Lancashire LA2 6QY
- 18/01557/FUL | Erection of a single storey side extension and construction of a dormer to the rear
 - 1 Sykelands Grove Halton Lancaster Lancashire LA2 6QG
- 18/01506/FUL Erection of a single storey rear extension
 - 4 Forewood Drive Halton Lancaster Lancashire LA2 6NY
- 18/00156/DIS Discharge of conditions 5 and 10 and updated details submitted pursuant to condition 3 on approved application 17/01423/REM (Wrenman Homes site)
 - Land At OSGR E351057 N464848 Low Road Halton Lancashire
 - Condition 5: Gateway scheme – the details must be agreed and implemented in full before first occupation or completion of development whichever occurs first.
 - Condition 10: Precise details of landscaping to the northern boundary of the site to be submitted

Cllr Jefferson raised the issue of the derelict houses on Church Lane, which risk becoming a danger. There have been three separate planning applications and permissions over the years, and all have lapsed. The law provides the Local Planning Authority powers for situations such as this. The Clerk reported that a resident is worried that one of the walls is unsafe.

It was resolved: that the District Councillor will be asked to raise this issue to see what actions could be taken.

Cllr Jefferson has been in contact with County Highways about 30mph zones on the entry and exit points to the village:

- The 30mph speed limit has been extended a little way along Low Road towards Caton.
- The 30mph speed limit on Halton Road may be reviewed and reverted to 60mph, given that it does not meet the regulations for a 30mph zone.
- There are no current plans to extend the 30mph speed limit on Kirkby Lonsdale Road.
- The 30mph speed limit on Foundry Lane is unlikely to be extended due to budgetary constraints.

g) Neighbourhood Plan Report

Cllr Coates reported that Cllr Frea has been in touch with the consultants helping with the process. Cllr Coates offered to organise a meeting.

It was resolved: that Cllr Coates organises a meeting to restart the neighbourhood plan (2pm Tues 19th February).

h) District Councillor Report

Nothing to report.

19/02/2803 Emergency Response Plan

Cllr Lamb recently attended a meeting to review the Emergency Plan created by Lancaster Cohousing. Mark Bartlett the Civil Contingencies Officer from City Council suggested that the current draft village plan needs revising.

The Clerk reported that no-one has volunteered to help following the request in the latest Prattle.

Cllr Lamb offered to help get the plan moving again.

It was resolved: that Cllr Slinger will speak to the original team to see who is still willing to help.

19/02/2804 To approve accounts for payment for expenses incurred since the last meeting

Payee	Description	Gross	Net	VAT
Water Plus	Burial Ground water supply	4.80	4.80	
HCA	Litter picking and room hire Jan-Mar	397.50	397.50	
Dennis Barnfield	Spares & tools	59.55	49.63	9.92
Chris Baxter	Salary & purchases	147.05	143.55	3.50
Carl Richardson	Salary	341.25	341.25	
Garry Bretherton	Salary	236.25	236.25	
Luke Mills	Salary & purchases	537.92	529.46	8.46
	TOTALS	£ 1,724.32	£ 1,702.44	£ 21.88

It was resolved: to approve the above expenditure and the payments signed-off.

19/02/2805 Date of Next Meeting

The next meeting of the Parish Council be arranged for Wednesday 13th March 2019 at 7:15pm at The Centre @ Halton. There being no further business the Chair declared the meeting closed at 20:10. Minutes subject to approval at the next meeting.

Signed..... Chair Date