



HALTON WITH AUGHTON PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING Wednesday 9th January 2019 7:15pm at The Centre @ Halton

Chair: Cllr Carol Slinger

Present: Cllr Brian Jefferson, Cllr Barbara Duffy, Cllr Anne Lamb, Cllr Carol Slinger, Cllr Michael Bateson, Cllr Chris Coates, Cllr Karen Gibson

Clerk: Luke Mills

19/01/2788 Apologies for absence

Cllr Kevin Frea

19/01/2789 Approval of Minutes of previous meeting

It was resolved: that the minutes of the meeting held on 12th December 2018 be accepted as a true record and signed by the Chair.

19/01/2790 Council

- a) Declaration of member's interests in Agenda Items – None
- b) Change in declaration of member's interests – None

19/01/2791 Suspension of Standing Orders

Nothing to report.

19/01/2792 To consider and approve reports:

a) Open Spaces Report

Completed

- Skate park shelter repaired
- General tidying/clearing
- Kubota serviced and repaired
- Branch pruning in the burial ground

Planned

- MUGA fencing: A new more local supplier has been found who can provide a replacement panel for £204.19 + vat.
- Repairing allotment gate, checking the handrail

Hours

- 59 hrs (incl. holiday).

General

- Cllr Jefferson reported that he has asked Chris to produce a quote for the refurbishment of the area outside the Centre.

It was resolved: to inspect the uprights on the boardwalk to see which ones need replacing.

It was resolved: to purchase a new MUGA fencing panel for £204.19 + vat.

b) HCA Report

Cllr Jefferson reported that the Ceilidh was successful, but that the boiler is currently broken.

c) Finance Report

The Parish Clerk reported that:

- Revised estimate of year-end balance is £7,000. There is a large degree of potential variance, since it is dependent upon whether there are any further burials and how many hours the groundsmen may work.

Budget	PAYMENTS	Actual	Forecast Remaining	Budget	RECEIPTS	Actual	Forecast Remaining
5,028	Salary - Clerk	3,771	1,257	34,489	Precept	34,489	-
12,180	Salary - Groundstaff	7,737	3,069	875	Allotments	688	200
1,530	Training	840	690	151	Rent	131	10
4,542	Grass Cutting	4,542	-	1,050	Burial Ground	3,155	-
150	Hedge Cutting	140	-	10	Bank Interest	54	15
300	Play Inspection	200	-	-	Damage	-	-
2,000	Repairs & Renewals	4,312	200	-	General	200	-
400	Pitch Feed	375	-	-	Grants	3,680	-
5,270	Public Works Loan	2,069	2,069	-	Donations	950	-
200	Audit	200	-	2,300	VAT	2,169	1,418
72	Bank Charges	56	18				
240	Clerks Expenses	120	60	38,875	TOTAL	45,515.50	1,643
1,734	HCA	1,275	460				
2,128	Insurance	2,102	-		ACTUAL		
555	Subs	486	-		Gross Receipts	54,367.00	
50	Water	38	12		Gross Payments	42,466.66	
250	Website	93	30		BALANCE IN HAND	11,900.34	
20	S137	20	-				
-	Refunds	44	-		FUND BALANCES		
-	Assets	2,222	-		General A/C	3,115.31	
-	B4RN	57	45		Village Improvement A/C	8,785.03	
-	Emergency Response & Flood Grant	794	712		FUND TOTAL	11,900.34	
-	Recreational Area Improvements	2,074	-				
-	War Memorial Restoration	5,312	213				
36,649.00	NET TOTAL	38,879.57	8,835		FORECAST		
	VAT claimed	2,168.97			Receipts		56,010
2,300	VAT to be claimed	1,418.12			Payments		49,132
38,949.00	GROSS TOTAL	42,466.66	49,132		FORECAST BALANCE		6,878

It was resolved: to accept the Finance Report to 9th January 2019.

d) Allotments

The Clerk reported that three tenants have decided not to renew. These plots have been passed onto those on the waiting list.

e) Burial Ground

The Clerk reported that there has been little progress so far on producing new plans for extending the Church of England section. A quote provided by Harrison Pitt Architects, indicates a price range of £600-£1,900. The Parish Council discussed the ways in which the original plans from 1967 could be used as the basis for a new plan.

It was resolved: that the Clerk produces a suitable plan from the original plans.

f) Planning

New Applications

- Discharge of condition 4 on approved application 17/01423/REM
 - Ref. No: 18/00190/DIS | Land South Of Low Road Halton Lancashire
- See attached tree report
 - Ref. No: 18/0207/TPO | 9 Waltham Court Halton Lancaster Lancashire LA2 6QY
- Erection of a single storey side extension and construction of a dormer to the rear
 - Ref. No: 18/01557/FUL | 1 Sykelands Grove Halton Lancaster Lancashire LA2 6QG
- Retrospective application for the erection of an outbuilding
 - Ref. No: 18/01551/FUL | 61 Beech Road Halton Lancaster Lancashire LA2 6QH
- Erection of a single storey rear extension
 - Ref. No: 18/01506/FUL | 4 Forgewood Drive Halton Lancaster Lancashire LA2 6NY

Permitted

- Demolition of the existing garage and erection of a double garage and alterations to existing access
 - Ref. No: 18/01390/FUL | 77 Beech Road Halton Lancaster Lancashire LA2 6QH
- Change of use of agricultural land to a gypsy/traveller site comprising of 2 static caravans and 3 touring caravans, 2 utility blocks demolition of existing stable and erection of a replacement stable building, installation of a septic tank, regrading of land levels, creation of a 1.2m bund and retention of hardstanding and 2.1m boundary fence
 - Ref. No: 18/00921/FUL | Land To The North Of Foundry Lane Halton Lancashire

Cllr Jefferson reported that there are rumours that a developer is interested in buying the land to the west of the village, which the football team had been hoping to use as a new football pitch. The view of Parish Council is that this would be highly undesirable, since it is important to keep a green belt between the edge of Lancaster and Halton.

g) Neighbourhood Plan Report

Cllr Coates reported that he would be willing to start moving forward with the Neighbourhood Plan.

h) District Councillor Report

Nothing to report.

19/01/2793 Complaint(s) about racing/noisy cars

The Clerk has received an anonymous complaint about the cars racing through the village, especially the noise. There have multiple complaints on the local Facebook group.

Cllr Bateson & Cllr Jefferson reported similar incidents.

Cllr Slinger reported that the Centre has footage of cars racing around the car park and then subsequently breaking the car park fence.

It was resolved: that the Clerk posts a Facebook message regarding the CCTV footage and requesting that the racing desists.

It was resolved: that Cllr Jefferson will follow up his letter to Highways requesting an extension of the 30mph speed limits around the village.

19/01/2794 Prattle News – items we wish to report

It was resolved: that the Prattle article mentions that the War Memorial artwork will be offered out to relatives of WWI casualties, and then to residents for any remaining artwork, with a suggested donation of £10 to the Royal British Legion.

19/01/2795 Precept 2019-20

Grass cutting budget

- The Clerk reported that Envirocare has provided a quote, which has increased from £1,800 to £2,700 + vat. They mention that they did not change the price last year and have increased costs to cover.
- This increases the total Grass Cutting budget to £5,442 + vat.

It was resolved: that the Envirocare quote of £2,700 + vat for grass cutting be accepted.

Clerk's Salary budget

The Parish Council reviewed the grading of the Parish Clerk's role according to nationally agreed guidelines.

It was resolved: that the Parish Clerk's role be graded at LC2 (below substantive) - SCP20, which has a salary of £13.15 per hour.

Overall Precept

It was resolved: that Lancaster City Council is asked to pay Halton with Aughton Parish Council the sum of £36,169 to meet the expenses of the Parish Council for 2019/20.

19/01/2796 To approve accounts for payment for expenses incurred since the last meeting

Payee	Description	Gross	Net	VAT
HCA	Litter picking and room hire Oct-Dec	397.50	397.50	-
Signs Express	MUGA sign	230.54	192.12	38.42
Dennis Barnfield	Kubota servicing & repairs	574.53	478.77	95.76
HMRC	Tax for 3rd quarter	94.40	94.40	
Chris Baxter	Salary & expenses	76.85	76.85	
Carl Richardson	Salary & expenses	144.38	144.38	
Garry Bretherton	Salary & expenses	218.75	218.75	
Luke Mills	Salary & expenses	459.00	459.00	
Unity Trust Bank	Service Charges	20.00	20.00	-
Water Plus	Burial Ground water supply	4.80	4.80	-
Fencing Mart Ltd	MUGA fencing panel	245.03	204.19	40.84
	TOTALS	£ 2,465.78	£ 2,290.76	£ 175.02

It was resolved: to approve the above expenditure and the payments signed-off.

19/01/2797 Date of Next Meeting

The next meeting of the Parish Council be arranged for Wednesday 13th February 2019 at 7:15pm at The Centre @ Halton. There being no further business the Chair declared the meeting closed at 20:30. Minutes subject to approval at the next meeting.

Signed..... Chair Date