



HALTON WITH AUGHTON PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING Wednesday 14th March 2018 7:15pm at The Centre @ Halton

Chair: Cllr Carol Slinger

Present: Cllr Brian Jefferson, Cllr Barbara Duffy, Cllr Anne Lamb, Cllr Chris Coates, Cllr Kevin Frea, Michael Bateson, 3 members of public

Clerk: Luke Mills

18/03/2643 Apologies for absence:

Cllr Karen Gibson

18/03/2644 Approval of Minutes of previous meeting

It was resolved: that the minutes of the meeting held on 14th February 2018 be accepted as a true record and signed by the Chair.

18/03/2645 Co-option of new Parish Councillor

It was resolved: that Michael Bateson be co-opted as the 8th Parish Councillor and duly signed the Declaration of Acceptance of Office.

18/03/2646 Council

- a) Declaration of member's interests in Agenda Items – None
- b) Change in declaration of member's interests – None

18/03/2647 District Councillor Report

Cllr Frea reported from Lancaster City Council:

- One of the big issues currently being debated is the Canal Corridor proposal; whilst this does not directly affect Halton, it may do indirectly due to the potentially large financial risk and commitment from Lancaster City Council. This might require a further conversation locally.
- The Lancaster City Council Local Plan is out for consultation. Members of the public are encouraged to review it and comment before 5pm on Friday 6th April 2018 via the Lancaster City Council website.
- There may be the possibility that the City Council could fund some playground equipment.

18/03/2648 Suspension of Standing Orders

A member of public offered to hold a fun day event on the field in August, including inflatables and an assault course for children. The idea is that they could charge for using the inflatables and assault course and the proceeds go towards The Centre. He also knows someone who could put on a large display about the Titanic, so enquired about running it in the hall.

Cllr Jefferson reported that the Centre has held a couple of events in the last few years that were quite successful. A good team would be required to help set it up, run it and tidy-up.

The Parish Council were open and encouraging of both ideas, but more details are needed.

18/03/2649 To consider and approve reports

a) Open Spaces Report

Completed

- Burial Ground: Burst water pipe fixed
- The Centre: Litter pick along Low Road hedge
- The Centre: Repairs to planters
- Link Path: Bramble clearance

Outstanding

- Play Inspection: Review comments from recent City Council inspection. The Parish Clerk reported that the groundsmen are reviewing the list to identify any priority repairs.

Hours

- 50 incl. holiday. Estimated £200 over budget for the year.

General

- Chris Baxter officially started employment as a groundsman on the 1st March.

Cllr Slinger offered thanks to the Gardening Club for all the work they do around the parish.

Cllr Jefferson suggested that Lancaster & Morecambe College or LCC might be able to provide suitable pesticide training for Carl & Chris.

It was resolved: that the Parish Clerk organise training in PA1 & PA6 for Chris & Carl up to a cost of £860 + vat.

It was resolved: that the Parish Clerk orders some new play sand.

b) HCA Report

There was a slight issue with the central heating. The office is going to be refurbished including new equipment. The income is sufficient to cover costs at the moment.

c) Finance Report

The Parish Clerk reported that:

- The invoice for the Neighbourhood Plan needs paying £4,800 + vat
- The next PWLB loan repayment is due at the beginning of April at £2,069+vat
- A VAT claim to HMRC for all remaining VAT will be raised before the end of March.
- To ensure that the General account does not become overdrawn, £2,600 needs to be transferred from the Village Improvement account.

	GENERAL A/C	VILLAGE IMPROVEMENT A/C	TOTALS
B/fwd 14/02/2018	6,356.31	10,395.76	16,752.07
			-
INCOME			-
Allotments	62.00		62.00
Transfer	2,600.00		2,600.00
Bank Interest	3.09		3.09
TOTAL INCOME	2,665.09	-	2,665.09
			-
Expenditure			-
Payments	8,928.85		8,928.85
Transfer		2,600.00	2,600.00
TOTAL EXPENDITURE	8,928.85	2,600.00	11,528.85
Balance as at 14/03/2018	92.56	7,795.76	7,888.32
Balance o/s of Public Works Loan	6,041.43	as of 3rd April 2018	

It was resolved: that £2600 is transferred from the Village Improvement a/c to the General A/c

It was resolved: to accept the Finance Report to 14th March 2018.

d) Allotments

The Parish Clerk reported that all tenants have paid their annual fees.

The Parish Clerk reported that there was a request to raise the height of the fence around the plot. The Parish Council discussed this and thought there were other options that may be more preferable, such as a prickly hedge.

e) Burial Ground

Parish Clerk reported that:

- Chris found that the water pipe has burst. He has repaired it.
- No progress on yet on how to extend the Church of England plots.

It was resolved: that the Parish Clerk locates the original paperwork for Burial Ground to see what clues that might provide on extending the CoE section.

f) Planning

New Applications

- Erection of a two storey side and rear extension and erection of a single storey side extension
 - 19 Schoolhouse Lane Halton Lancaster Lancashire LA2 6QX
 - Ref. No: 18/00058/FUL | Received: Tue 16 Jan 2018 | Validated: Tue 30 Jan 2018 | Status: Awaiting decision
- To clear bushes and brambles. Shrubs Consist of elder, willow, alder and brambles. To coppice the trees in question. The work will not involve the removal of any tree with a stem greater than 2 1/2 inches
 - Halton Mill Mill Lane Halton Lancashire LA2 6ND in diameter.
 - 18/0049/TPO

Decisions

- Proposed lawful development certificate for a single storey rear extension
 - 6 The Gardens Halton Lancaster Lancashire LA2 6RE
 - Ref. No: 18/00161/PLDC | Status: Lawful Development Certificate Granted
- Discharge of conditions 4 and 5 on approved application 16/00037/CU
 - St Roberts Bellarmine R C Church Houghton Court Halton Lancashire
 - Ref. No: 18/00005/DIS | Status: Split Decision
- Listed building application for the replacement of plaster from internal face of external walls with new plaster and wood skirting, sand and cement render to internal walls with lime mortar, WC fittings, partitions and cubicle doors with new facilities, timber stud and plaster boards with new aluminium stud framing, kitchen wall lining with PVC cladding, timber bar and fittings with new bar, vertical panelling with painted panelling, and internal doors with matching panelled doors
 - Red Door Cafe And Gallery Red Door Church Brow Halton Lancaster Lancashire LA2 6LS
 - Ref. No: 17/01573/LB | Status: Permitted
- Erection of a stable block and creation of a lunge pen and an outdoor arena
 - Whinney Hill Farm Aughton Road Aughton Lancaster Lancashire LA2 6PQ
 - Ref. No: 17/01451/FUL | Status: Withdrawn

The Parish Council had no comments.

Cllr Frea reported that he had spoken to Story Homes about the recent work. This was just ground investigations. They are looking for sign-off in April. Cllr Coates reported that the number of affordable homes has been reduced.

It was resolved: that Cllr Jefferson responds to the Story Homes planning application.

Cllr Jefferson reported that developers are now under a duty to minimise all water run-off on developments.

g) Neighbourhood Plan Report

Cllr Coates reported that the Neighbourhood Plan group met with Kirkwells recently who are producing the plan for the Parish Council. They are pulling together information from previous plan. It is close to being ready to send out for consultation. They are aiming to complete the initial work before the end of March.

It was resolved: that Cllr Frea will distribute the draft plan.

18/03/2650 Flood Action Group and Emergency Response Plan

Cllr Slinger reported back from the Lune Valley Flood Forum meeting held recently. They have setup a focus group to respond to the flood aspects of the Local Plan. They will be meeting quarterly. They are going to create a website called the Flood Hub.

Cllr Jefferson reported that he has heard that County has commissioned a Section 19 report which covers flooding.

Cllr Frea reported that a drop-in Flood Meeting has been organised for the general public on Thurs 22nd March 4-7pm at the United Reformed Church. Representatives from the Parish Council will meet beforehand.

Cllr Slinger noted that the Emergency Plan needs to be updated with details of individual responsibilities.

It was resolved: that Cllr Frea will find out further information about Section 19.

It was resolved: that the Parish Clerk put a copy of the flooding contacts produced by the Lune Valley Flood Forum onto the website.

It was resolved: that the Parish Clerk mentions the priority register in the Prattle.

18/03/2651 War Memorial Restoration

The Parish Clerk reported that he met the contractors (Maysands) on the 5th March.

- They expect the work to take about 1 week and hope to start sometime after Easter.
- Parking is the main issue, but they felt there would be enough space opposite the bus stop if they parked partly on the pavement.
- They were pleased that the facilities at the Centre could be used by their team, who are likely to work from 8am-4pm.
- They have a license to take water from a standpipe, so are likely to use nearby water point.

Cllr Jefferson reported that Lancaster District Council has been helping plan a flower bed to commemorate the creation of the RAF. Also, Royal British Legion is proposing to erect temporary statues of soldiers around the country. Cllr Jefferson proposed that this would be appropriate but will bring a proposal later in the year.

18/03/2652 Recreation Area boundary improvements

Cllr Jefferson reported that the football survey will start on the 22nd March.

18/03/2653 To approve accounts for payment for expenses incurred since the last meeting

PAYMENTS				
Payee	Description	Gross	Net	VAT
Garry Bretherton	Salary for Feb	156.75	156.75	
Carl Richardson	Salary for Feb	210.38	210.38	
Luke Mills	Salary for Feb + Expenses	444.67	444.67	
PWLB	Loan	2069.05	2,069.05	
Kirkwells	Neighbourhood Plan	5760.00	4,800.00	960.00
Bannister Hall Ltd	Planting	288.00	240.00	48.00
	TOTALS	£ 8,928.85	£ 7,920.85	£ 1,008.00

It was resolved: to approve the above expenditure and the payments signed-off.

18/03/2654 Date of Next Meeting

The next meeting of the Parish Council be arranged for Wednesday 11th April 2018 at 7:15pm at The Centre @ Halton. There being no further business the Chair declared the meeting closed at 20:20 pm.

Signed..... Chair Date

Minutes subject to approval at the next meeting.