



## HALTON WITH AUGHTON PARISH COUNCIL

### MEETING HELD ON WEDNESDAY 9TH DECEMBER 2015 AT THE CENTRE @ HALTON

**Present:** Cllrs: Brian Jefferson, Sandi Haythornthwaite, Karen Gibson, City Cllr Woodruff, a member of the public  
**Clerk:** Luke Mills  
**Chair:** Cllr Carol Slinger

**15/12/2280 Apologies for absence:** were received from Cllrs Bob Bauld, Barbara Duffy, David Fell

**15/12/2281 Approval of Minutes of previous meeting**

**It was resolved:** that the minutes of the meeting held on 3rd November 2015 be accepted as a true record and signed by the Chair, with the following amendments:

- Numbering of items to be changed from 03/11/xx to 15/11/22xx

**15/12/2282 Council**

- a) Declaration of member's interests in Agenda Items - None
- b) Change in declaration of member's interests - None

**15/12/2283 Suspension of Standing Orders**

**a) The member of the public made the following points:**

- Should the Community Centre be a standard meeting point during emergencies? This might be of particular value to the elderly or infirm.
- Does the parish have an emergency plan, including a committee or group of people who can assist in these situations? Is there any co-ordination within the village?

Cllr Haythornthwaite queried whether there is a register of vulnerable people, and if not, how could one be produced?

There was discussion about the feasibility and possibility of having an emergency response. Ideas included a generator for the community centre, loud hailer to communicate, a group of volunteers each responsible for a section of the parish.

City Cllr Woodruff offered to raise this with City Council to find out more about the emergency plans for Halton.

**It was resolved:** to discuss emergency planning and identify risks at the January meeting

**It was resolved:** that the Parish Clerk to contact to Susie Charles our County Councillor, to find out what facilities exist for supporting the community in the case of an emergency.

**It was resolved:** that the Parish Clerk invites ideas for emergency planning from local organisations (St Saviours Church, United Reformed Church, St Wilfrid's Church, St Wilfrid's Primary School, Lancaster Cohousing, HCA, Greyhound pub, Social Club, 1st Halton Scout Group) so that they can be considered.

**b) Lancaster City Council Report from City Cllr Woodruff**

City Cllr Woodruff reported that he attended the recent Local Plan meeting.

There was discussion about the planned cuts to all bus subsidies and how that is likely to impact bus services to Halton.

**It was resolved:** to invite interested parties (Stagecoach, County Council) to the January meeting to discuss bus services.

**15/12/2284 To consider and approve reports**

**a) Open Spaces Report**

Cllr Jefferson reported that the burial ground is looking good.

**It was resolved:** that the Parish Clerk will ask the groundsmen to trim the wildflower area and remove brambles. Refurbishment of the tool shed should be prioritised over the winter period.

**b) HCA Report**

Bookings are good. All lighting is gradually being replaced by LED lighting. There is new signage around the centre and the kitchen refurbishment is almost complete.

**c) Finance Report**

<b>Balance from 03/11/2015</b>	<b>£14,390.62</b>
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**Income**

Allotments	£44.00
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**Expenditure**

Cheques	£1,490.72
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<b>Balance as at 3/11/2015</b>	<b>£12,943.90</b>
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made up of:

General Account	£1,572.59
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Village Improvement	£9,401.73
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Account

Play Equipment	£1,969.58
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Expenditure is in accordance with budget so far this financial year.

**It was resolved:** to accept the Finance Report to 9th December 2015.

**d) Allotments**

Cllr Gibson reported that most allotments are in good shape; there are a couple remaining that still need more work to bring them up to standard.

**It was resolved:** that the Parish Clerk will remind allotment holders about their obligations upon renewal.

**e) Burial Ground**

Nothing more to report.

**f) Local Plan**

There was discussion about the Local Plan and the need to keep this moving forward

Cllr Jefferson suggested that the figures the City Council are using forecasts for housing and business growth that are far in excess of previous figures. Cllr Bauld will struggle to lead on this due to the recent flooding of the Red Door.

**It was resolved:** that Cllr Slinger will try to identify someone who might be a lead on behalf of the parish council.

**15/12/2285 To consider planning applications**

## New applications:

- Change of use of existing barn to two holiday units, demolition of side extensions and erection of a 2 storey side extension: Sidegarth, Sidegarth Lane Halton Lancaster Lancashire LA2 6PG, Ref. No: 15/01398/CU
- Discharge of conditions on prior approval 15/00904/PAA: Laverick Hall, Laverick Road Halton Lancaster Lancashire LA2 6PH: Ref. No: 15/00202/DIS
- Goat willow - fell, ash- fell, cherry - reduce crown, leylandi hedge - fell, laurel hedge - reduce height: 43 High Road Halton Lancaster Lancashire LA2 6PP: Ref. No: 15/0166/TCA
- Listed building application for relocation of existing internal staircase, rearrangement of existing partition walls on the ground, interventions to structural walls, removal of second floor en suite, in filling of floor on second floor to create a bathroom and relocation of existing rear roof light : Tithe Barn Tower Church Brow Halton Lancaster Lancashire LA2 6LR : Ref. No: 15/01489/LB
- Non-material amendment to approved application 13/00264/CU for the addition of a rooflight to the rear elevation, addition of a rooflight and flue pipes and repositioning of windows on the front elevation, replacement of first floor window with internal opening doors with external balustrade to side elevation : Chapel Houghton Court Halton Lancashire : Ref. No: 15/01458/NMA
- Change of use of agricultural land adjacent to Greenhill House Farm for the siting of five eco-camping pods and facilities building, including landscaping and car park : Green Hill House Farm Dunald Mill Lane Nether Kellet Carnforth Lancashire LA2 6PF : Ref. No: 15/01343/

## Decisions:

- Fell x1 sycamore tree : 1 Hazelbank Halton Lancaster Lancashire LA2 6RG : Ref. No: 15/0154/TPO : Application Refused
- Creation of a new vehicular access into agricultural field : Field South Of Scargill Farm Scargill Road Halton Lancashire : Ref. No: 15/01137/FUL : Application Permitted
- Change of use from agricultural land to domestic curtilage in association with Halton Green East and construction of a new vehicular access track and parking area : Halton Green East Green Lane Halton Lancaster Lancashire LA2 6PA : Ref. No: 15/00804/CU: Application Refused

There were no objections to the new applications.

The Parish Council understand that a local resident has raised a legal objection to the extension to the Forgewood estate.

**15/12/2286 Recent Flooding**

Nothing further to note.

**15/12/2287 Playground Inspection Report**

There was discussion of the recent safety report of the playground equipment and skate park.

**It was resolved:** that the Parish Clerk will contact inspectors to verify whether a measurement was in centimetres or metres.

**It was resolved:** that Cllr Jefferson will review report in detail and produce recommendations.

**It was resolved:** that the Parish Clerk will ask for more information about the specification of the shelter mesh that has been quoted and also ask the company for an onsite visit.

**15/12/2288 Prattle Contributions**

The Prattle have asked whether the Parish Council would like to contribute to the Prattle in future editions.

**It was resolved:** that the Parish Clerk will produce a regular report for the Prattle in future.

**15/12/2289 Draft Precept for 2016-17**

There was a broad discussion about the draft precept and any potential expenditure next year, such as B4RN and buses.

**It was resolved:** that Cllr Haythornthwaite will organise a meeting with B4RN before the January meeting to investigate the feasibility of extending B4RN further into the village.

**It was resolved:** that Cllr Jefferson to contact Stagecoach to invite them for a meeting.

## a) Income

## a. Allotment Rents

**It was resolved:** to leave Allotment Rents unchanged for 2017 (12 months notice is required to change the rent).

## b. Burial Fees

**It was resolved:** to leave Burial Ground fees to remain unchanged for 2016.

## c. Castle Hill Rent

**It was resolved:** to leave Castle Hill Rent to remain unchanged for 2016.

## b) Revenue Expenditure

## a. Salaries

**It was resolved:** to raise the Groundsmen salary to £8.25 from 1st January.

**It was resolved:** to raise the Parish Clerk salary to £9.25 for 10hrs per week from 1st January.

## b. Grass Cutting

**It was resolved:** that the Parish Clerk will ask for 3 quotes

## c. Professional Fees (legal, planning)

**It was resolved:** to not specify a budget for professional fees

## c) Capital Expenditure

## a. Playground Equipment

**It was resolved:** to postpone to January meeting

## b. Village Improvements

**It was resolved:** to postpone to January meeting

## c. Tools &amp; Equipment

**It was resolved:** to postpone to January meeting

## d) Overall Budget

**It was resolved:** that the Parish Clerk to revise draft precept with new figures and assumptions

**15/12/2290 To approve accounts for payment for expenses incurred since the last meeting**

<b>Cheque</b>	<b>Payee</b>	<b>Description</b>	<b>Gross</b>
243	E & M A Burrow & Son	Hedgecutting	168.00
244	Envirocare	Grass cutting Oct	204.00
245	Kyle Oram	Salary	233.00
246	Garry Bretherton	Salary	146.95
247	Luke Mills	Salary	347.36
247	Luke Mills	Expenses	29.81
248	Enviroplay	Playground inspection	201.60
249	Aughton PCC	Grass cutting	160.00
			<b>£ 1,490.72</b>

**It was resolved to:** approve the above expenditure and the cheques duly signed.

**15/12/2291 Date of Next Meeting**

The next meeting of the Parish Council be arranged for Wednesday 13th January 2015 at 7:15pm at The Centre @ Halton. There being no further business the Chair declared the meeting closed at 21:30

Signed..... Chair      Date .....

Minutes subject to approval at the next meeting.