



## HALTON WITH AUGHTON PARISH COUNCIL

MEETING HELD ON WEDNESDAY 12<sup>th</sup> AUGUST 2015  
AT THE CENTRE @ HALTON

**Present:** Cllrs: Bob Bauld, Barbara Duffy, Karen Gibson, Sandi Haythornthwaite, Brian Jefferson, Carol Slinger, City Cllr. Paul Woodruff, Katy Harrison (Mason Gillibrand Architects), Chris Garner (Garner Planning Associates) and 4 members of the public  
**Clerk:** Luke Mills  
**Chair:** Cllr Slinger

**15/08/2231 Apologies for absence:** were received from David Fell

**15/08/2232 Approval of Minutes of Meeting on 1<sup>st</sup> July 2015.**

**It was resolved that:** the minutes of the meeting held on 1<sup>st</sup> July 2015 be accepted as a true record and signed by the Chair.

**15/08/2233 Council**

- a) Declaration of member's interests in Agenda Items - None
- b) Change in declaration of member's interests - None

**15/08/2234 Suspension of Standing Orders**

### Discussion of the Town End farm development planning application

Representatives from the proposed Town End Farm development presented the latest plan, which has various revisions including: a reduction of 22 dwellings to 15, 6 of which will be affordable, movement of the dwellings inwards to form a courtyard, additional stone wall boundaries and changes to landscaping. They plan to submit the application within the next 2 months.

Cllr Jefferson asked if more landscaping could be included.

A current resident reported that the previous planning conditions have still not been met.

Cllr Bauld and current residents asked if the homes would still be built to the same quality and style as the current units. Representatives from the proposed Town End Farm development reported that because it is in a conservation area that they have to be in keeping with the area, sympathetic to the current style and would be of good quality.

Councillors questioned whether the current sewage pumping station on the edge of the development can cope with all the new housing in Halton. Representatives from the proposed Town End Farm development were not aware of any plans by United Utilities to upgrade it.

Cllr Jefferson & Cllr Woodruff reported that the developer is likely to need to make a financial contribution to the authority as part of the development.

### Neighborhood Plan

Cllr Jefferson reported that a Neighborhood Plan will define the strategy for planning within the Parish. It may take up to a year to produce. It will help influence the future development of Halton. Once produced it has to be agreed by 50% of the parish residents by a local referendum.

**15/08/2235 Appointment of new Clerk**

**It was resolved that:** Luke Mills be appointed to the role of Clerk and Responsible Financial Officer at an hourly rate of £8.613 from 22nd July 2015, subject to the satisfactory completion of a probationary period of 13 weeks (21st Oct 2015).

**15/08/2236 Resignation of Cllr. Michel Jackson and Casual Vacancy**

Cllr Jackson has resigned due to work commitments. A notice of a casual vacancy has been posted on the parish board, applications by 5pm 24<sup>th</sup> August.

**15/08/2237 War Memorial Wall Repairs**

Cllr Slinger reported that there is a plan to repair the wall in spring.

**15/08/2238 To consider and approve reports**

- a) **Police Report.** The Police are no longer providing detailed reports. The information on the website is summarized and of little use.

**It was resolved to:** the Parish Clerk will regularly review any information contained on the Police website and report back anything of importance

b) **Finance Report**

B/fwd 12/8/2015 £32,884.33

**Income**

Bank Interest £ 3.65

VAT Refund £ 2,271.22

**Expenditure**

Cheques 000197 - 000211 £ 7,372.85

Bank Charges £ 1.41

**Balance as at 1/7/2015 £27,784.94**

Made up of

General Account £16,413.63

Village improvement Account £ 9,401.73

Play Equipment £ 1,969.58

Expenditure is in accordance with budget so far this financial year.

**It was resolved to:** accept the Finance Report to 12<sup>th</sup> August 2015.

The annual audit has been carried out by BDO. Their only comment was that a councillor should not be the Financial Officer, but this was due to the lack of a Parish Clerk at the time. This has now been rectified.

c) **Open Spaces and HCA Report.**

The two swing uprights at St Wilfreds Park have been replaced.

A new strimmer has been purchased. This has been used to clear the path along the army camp.

New orienteering posts have been placed around the village.

The HCA kitchen should be fully refitted by the end of August.

**It was resolved to:** clear the strip of grass at the edge of the village past the motorway and associated path, although this is the responsibility of the County Council.

d) **Allotments**

Cllr Gibson provided a report on the allotments.

Most plots have been split due to demand. Concerns were raised that the upkeep of the paths and plots has declined recently due to lack of regular checks and clear guidance.

There was some discussion of the problems caused by the willow trees, which prevent use of the allotment underneath. One suggestion is to provide some seating underneath the trees.

**It was resolved to:** reinstate regular checks of the paths and plots and give notice to allotment holders if they need to improve the condition of their plot.

**It was resolved to:** to have a site meeting to discuss the area underneath the willow trees.

### 15/08/2239 To consider planning applications

Awaiting a decision:

- 15/0103/TPO, Prune x2 yew trees, The Hermitage Estate Low Road Halton
- 15/00904/PAA, Prior approval notification for a change of use of an agricultural building to a dwellinghouse (C3), Laverick Hall Laverick Road Halton
- 15/00804/CU, Change of use from agricultural land to domestic curtilage, Halton Green East Green Lane Halton
- 15/00770/FUL, Construction of a front dormer & erection of a single storey side extension, 12 Forgewood Drive Halton
- 15/00510/OUT, Outline application for the erection of a nursing home and creation of a new vehicular access, Land Off Forge Lane Halton

Approved:

- 14/01136/OUT, Outline application for the development of 4 residential detached dwellings, Land To The East Of St Wilfrids Hall Foundry Lane Halton
- 15/00544/CU, Change of use of agricultural land to domestic curtilage, erection of a single storey side and rear extension, The Forge Mill Lane Halton
- 15/00460/FUL, Erection of a single storey outbuilding to the side, 1 Beech Road Halton
- 15/00422/FUL, Erection of a side extension, 31 Sykelands Avenue Halton
- 15/00390/NMA, Non-material amendment to approved application 12/00140/FUL Hydro Land Forge Bank Mill Mill Lane Halton
- 15/00371/FUL, Construction of a dormer window on the rear elevation, Yew Trees Church Brow Halton
- 15/0037/TCA, Reduce the height of a linear group of Leyland cypress trees, Halton Mill, Mill Lane Halton

Cllr Bauld has drafted a letter to the Planning Dept at Lancaster City Council to raise issues with the approval of the 60 homes on Low Road.

Cllr Jefferson has been in contact with Nether Kellet Parish Council to discuss the best way to protect both villages from overdevelopment. If both parishes can raise a petition of 200 signatures then this will force a discussion to occur with the City Council.

**It was resolved that:** The PC will try to gather as many signatures as possible for the petition by 31<sup>st</sup> Aug.

### 15/08/2240 Website

Cllr Haythornthwaite reported plans for a combined village and parish council website. Estimated cost is £1,250 + VAT.

Concerns were raised that the previous website was not successful.

**It was resolved that:** Cllr Haythornthwaite & Cllr Duffy will start work on the website with authority to spend up to £1,250 + VAT.

**15/08/2241 Neighbourhood Plan**

Cllr Bauld reported that a lot of work is necessary to generate the Neighbourhood Plan. Volunteers from the community will be required to help.

**It was resolved that:** Cllr Bauld will organize a questionnaire to go out with the next Prattle which will ask residents for feedback.

**15/08/2242 Bus Service**

Cllr Woodruff asked if the Parish Council could explore extending the bus service to Low Road. Cllr Slinger reported that a group is already looking into this and will explore this when the bus service is up for renewal.

**It was resolved that:** Stagecoach will be invited to a meeting before April to discuss possibilities.

**15/08/2243 To approve accounts for payment for expenses incurred since the last meeting**

197	G Bretherton	Salary June	£146.95
198	HMRC	Class 1 NI 2014	£65.32
199	HMRC	PAYE Months 1-3	£296.80
200	Howdens Jonery	HCA Kitchen refurb	£3,087.88
201	B Jefferson	Gardening equipment	£35.77
202	Envirocare	Grass Cutting June	£408.00
203	B Jefferson	Strimmer	£447.00
204	BDO Stoy Hayward	Annual Audit	£240.00
205	K Kitchen Lancaster	Decking at HCA	£1,132.80
206	Envirocare	Grass cutting July	£408.00
207	Greenthumb	Pitch treatment	£400.00
208	G Bretherton	Salary July	£427.57
209	P Butler	Salary July	£158.95
210	K Oram	Salary July	£106.81
211	C Slinger	Expenses	£11.00
	<b>TOTAL</b>		<b>£7,372.85</b>

**It was resolved to:** approve the above expenditure and the cheques duly signed by Cllrs. Slinger & Jefferson.

**15/08/2244 Date of Next Meeting**

The next meeting of the Parish Council be arranged for Wednesday 9<sup>th</sup> September 2015 at 7:15pm at The Centre @ Halton.

Advance apologies from Cllr Duffy.

There being no further business the Chair declared the meeting closed at 8:45 pm.

Signed..... Chair      Date .....

Minutes subject to approval at the next meeting.