

**HALTON WITH AUGHTON PARISH COUNCIL****MEETING HELD ON WEDNESDAY 14th JANUARY 2015
AT THE CENTRE @ HALTON**

Present: Cllrs: Fell, Jackson, Jefferson, Hepwood, Sarney and Slinger, City Cllr Paul Woodruff, Paul Hatch and Jennifer Millingham from Lancaster City Council Planning and Housing Team and 3 members of the public.

Clerk: S Wadeson

Chair: Cllr Slinger

No apologies for absence were required.

15/01/2119 Approval of Minutes of Meeting on 10th December 2014.

It was resolved that: the minutes of the meeting held on 10th December 2014 be accepted as a true record and signed by the Chair.

15/01/2120 Council

- a) Declaration of member's interests in Agenda Items - None
- b) Change in declaration of member's interests - None

15/01/2121 Suspension of Standing Orders

Cllr Woodruff asked the parish council had any development regarding the Traffic Control on Church Brow to which the parish council confirmed they hadn't. Cllr Woodruff has a copy of the proposed plan from Paul Snape and will leave this with the Parish Council.

Cllr Woodruff commented that planning application for the development of 4 houses on Foundry Lane had received no comment from Parish Council. The Parish Council confirmed that they had had no objections.

The Parish Council also confirmed to Cllr Woodruff that they do not have a name and shame policy in place regarding damage to property.

Neighbourhood Plan

Three residents of the local group formed to undertake work on the Neighbourhood Plan came to discuss their progress with the matter and had also invited Paul Hatch and Jennifer Millingham from Lancaster City Council Planning to discuss the procedures involved in preparing the document and the funding available.

A lengthy discussion took place between parish councillors and the representatives of Lancaster City Council regarding the severe disappointment of the parish council in relation to the land south of Low Road which had been put back into the SHLAA document without consulting the parish council. Further discussions took place regarding all development within the parish and the housing needs of the parish.

The Parish Council confirmed that they intend to object to the application for 60 houses on the land south of Low Road.

The work involved in the preparation of a Neighbourhood plan was then further discussed and the boundaries for the plan were discussed. Ideas of how to communicate with parishioners were also discussed as this forms a vital part of the process.

Parish Council confirmed that they would be discussing the matter further during the meeting and would inform members of the group of the outcome as soon as possible.

Standing Orders were reinstated.

15/01/2122 To consider and approve Reports

a) Police Report – The report covers November only being the only information available on the website:-
 During November, 14 crimes were reported within Halton with Aughton:-
 5 reports of anti-social behaviour
 3 cases of burglary – 2 investigations complete with no suspect identified and 1 case under investigation
 3 cases of criminal damage/arson – 2 cases under investigation and 1 local resolution
 1 case of drugs crime – offender given a drugs possession warning
 1 case of vehicle crime – investigation complete, no suspect identified
 1 case of violent/sexual offence – under investigation

The reporting to PC by the Police is considered to be inadequate and late. No response has been received from the Inspector to a letter written in December and PC intend to write to the Police Commissioner to ask for an explanation and express our frustration.

b) Planning Report and Planning

- Erection of 20 residential dwellings in three terraces together with access road
Mill Lane Halton Lancashire
Pending Consideration
- Non-material amendment to approved application 14/00886/FUL to reduce the floor area of approved single storey rear extension
Schola Green Schoolhouse Lane Halton
Pending Consideration
- Outline application for the development of 60 dwellings with associated access
Land South Of Low Road Halton
Pending Consideration
- Demolition of existing single storey rear extension and erection of a replacement two storey extension.
15 Clougha Avenue Halton
Pending Consideration
- Change of use and conversion of redundant agricultural buildings to form five dwellings, garages and holiday cottage (pursuant to the removal of condition 17 on planning permission 02/00580/CU to allow the holiday cottage to be used as a dwelling for a family member)
7 The Old Granary Middle Highfield, Aughton
Pending Consideration
- Demolition of the former lawnmower services building
Former Lawnmower Services Mill Lane Halton
Pending Consideration
- Existing lawful development application for the use of two holiday cottages as permanent residential dwellings
The Brooklands Kirkby Lonsdale Road Halton
Pending Consideration

The PC will object to the application for 60 dwellings on the land south of Low Road and request a postponement to the application whilst the Neighbourhood Plan is being produced. Reasons for the objection include that it is on the edge of the AONB, the problems associated with United Utilities. Halton is a rural village and any further expansion of the village would change this status. Cllr Hepwood will draft a response for approval by other councillors.

It was also agreed to write to the AONB.

c) Finance Report – Responsible Finance Officer

Bwfd 10/12/2014 **£ 14, 593.40**

Income

Interest	£	0.62
Burial Ground	£	150.00
Allotment Rent	£	583.00
HCA Lease	£	10.00
Refund re HCA lighting	£	148.23

Expenditure

Cheques 000136 - 000153	£	1,008.91
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Balance as at 14/01/2015 **£ 14,476.34**

Made up of

General a/c	£	4,605.03
Village improvement	£	7,901.73
Play Equipment	£	1,969.58

It was resolved: to accept the Financial Report to 14th January 2015.

The £200 contribution towards the damage to the skate park shelter has not been received. If this cannot be resolved within the next two weeks the PC will contact the Police and prosecute.

d) Environmental and Landscape Report

Nothing to report this month.

e) Community Centre and Recreation Area Report

The LED lights have not yet been fitted but this will be completed in the very near future.

The Centre has undergone some maintenance work in terms of re-painting etc over Christmas.

HCA are looking into grants available in order to replace the old kitchen in the hall and a small temporary kitchen has been fitted into one of the storage areas for use whilst the kitchen work is being undertaken which is expected to be during the summer months.

The Princes Trust will be undertaking some further work and are looking at linking the two paths at the far end of the children's play area.

The Centre continues to work very well and did well over the Christmas holidays.

f) Communication Report

Prattle items discussed and agreed.

15/01/2123 Repairs and Maintenance

The seating for the bus shelters have now been fitted. General maintenance work undertaken but there still remains a number of repair and maintenance jobs which need to be actioned as soon as possible. The Clerk to clarify the work carried out during December and progress outstanding repairs and maintenance.

15/01/2124 St Wilfrids Park

A Personal Injury claim notification from Silverbeck Rymer Solicitors in respect of an incident which took place in July 2014 on St Wilfrids Park involving the goalposts has been received.

The Clerk has spoken to the insurance company who are now dealing with the claim.

It was resolved:- to allow the insurance company to negotiate a settlement.

15/01/2125 Neighbourhood Plan

It was resolved:- that the Parish Council will form a sub-committee to draft a Neighbourhood Plan. Volunteers from the community will be sought for these positions.

The Parish Council will be the qualifying body in this matter.

It was further resolved:- that the boundary for the plan should be the whole parish.

15/01/2126 Handyman Recruitment

Jasmine Smalley has handed in their notice and will be leaving on 5th February 2014.

It was resolved:- to advertise for the position of handyman in the next edition of the prattle. The position commencing 1st April 2015 to work 24 hours per week for 36 weeks and 8 hours per week for 16 weeks with Thursday or Friday working being compulsory. Possible job share options at the discretion of the parish council. Rate of pay will depend on age and experience of the successful candidate(s).

15/01/2127 Signage

Under minute reference 13/11/1878 it was resolved that the maximum cost of £1,500 for signage be split 3 ways between HCA, the Parish Council and grant funding.

The final cost was less than expected and Parish Councils contribution will be £350.00.

It was resolved:- to approve this cost.

15/01/2128 Precept

It was confirmed as per minute reference 14/12/2111 that Lancaster City Council will be asked for a precept of £26,385 for 2015/16 (£28.77 for a D band property) and the request forms completed and signed.

15/01/2129 Accounts for Payment

000146	Kyle Oram – Wages for Dec	£ 24.45
000147	Jasmine Smalley – Wages for Dec	£ 60.00
000148	S Wadeson – Clerks salary & Expenses	£ 345.26
000149	HCA – Room Hire	£ 63.00
000150	HCA – Litterpicking cont 1 st Qtr	£ 263.25
000151	United Utilities – Burial Ground Rates	£ 16.35
000152	E & M A Burrow & Son – Hedgecutting	£ 78.00
000153	HMRC – PAYE Oct – Dec 2014	£ 158.60

TOTAL £1,008.91

It was resolved that: the above payments be approved and the cheques were duly signed by Cllrs. Slinger and Sarney. The cheque for Kyle Oram will only be delivered once a detailed timesheet has been received by the Clerk.

The bank mandate has been submitted to the bank with updated signatories.

15/01/2130 Date of Future Meetings

Members agreed that the next meeting of the Parish Council be arranged for Wednesday 11th February 2015 at 7:15pm at The Centre @ Halton.

There being no further business the Chair declared the meeting closed at 9.40pm.

Signed..... Chair Date
Minutes subject to approval at the next meeting.