



HALTON WITH AUGHTON PARISH COUNCIL

ANNUAL GENERAL MEETING HELD ON WEDNESDAY 13th MAY 2015
AT THE CENTRE @ HALTON

Present: Cllrs: Fell, Jackson, Jefferson and Slinger
Barbara Duffy, Karen Gibson, Sandi Haythornthwaite and City Councillor
Paul Woodruff

Clerk: Temporary Clerk – Carol Slinger

Chair: Cllr Slinger

No apologies received.

15/05/2182 Election of Chair for next 12 months

Cllr. Slinger was proposed by Cllr. Jefferson and seconded by Cllr. Jackson.

It was resolved that: Councillor Carol Slinger be elected as Chair for the next 12 months and duly signed the Declaration of Acceptance of Office.

15/05/2183 Election of Vice-Chair for next 12 months

Cllr. Fell was proposed by Cllr. Slinger and seconded by Cllr. Jefferson

It was resolved that: Cllr. David Fell be elected as Vice-Chair for the next 12 months and duly signed the Declaration of Acceptance of Office.

15/05/2184 Election of Parish Councillors

Cllrs David Fell, Michael Jackson, Brian Jefferson and Carol Slinger were duly elected as Councillors as a result of the uncontested election on 7th May 2015. The Councillors duly signed the Declaration of Acceptance of Office.

It was resolved to: co-opt Barbara Duffy, Karen Gibson and Sandi Haythornthwaite as Parish Councillors and they duly signed the Declaration of Acceptance of Office.

15/05/2185 Apologies for Absence

None received.

15/05/2186 To confirm and approve the Minutes of Meeting held on 8th April 2015.

It was resolved: to accept the minutes of the meeting held on 8th April 2015 as a true and correct record and duly signed by the Chair.

15/05/2187 Council

- a) Declaration of member's interests in Agenda Items - None
- b) Change in declaration of member's interests - None

15/05/2188 Suspension of Standing Orders

Cllr. Woodruff reported that the application for the housing off Forge wood would go to the Planning Committee on 5th June 2015. He has requested a site visit before the meeting. Planning Officers are recommending approval. The PC have already lodged an objection to the application.

Cllr. Woodruff also supported traffic calming measures for Aughton.

15/05/2189 To appoint Finance Officer and Temporary Clerk

It was resolved to: Re-appoint Cllr. Slinger to the unpaid role as Finance Officer for the next 12 months and to carry out the temporary role of Clerk (in an unpaid position) until a Clerk can be appointed.

15/05/2190 Appointment of Handymen

Following interviews carried out by Cllr Jefferson with applicants, there were 3 contenders.

It was resolved to: appoint John Butler, Garry Bretherton and Graham Kitchin on a probationary period of 6 weeks for 6 hours per week at £7.00 per hour.

15/05/2191 Clerks Vacancy

Cllr. Slinger is to carry out interviews with potential candidates in the next week.

15/05/2192 To Consider Planning Applications

No new planning applications.

15/05/2193 To consider and approve Finance Report

Bwfd 13/05/2015	£ 8,123.23
Income	
Interest	£ 1.90
VAT Refund	£ 2,249.87
Castle Hill Rent	£ 125.00
Precept	£ 26,385.00
Expenditure	
Cheques 000173- 000182	£ 2,060.94
Balance as at 10/06/2015	£ 34,824.06
Made up of	
General a/c	£ 23,452.75
Village improvement	£ 9,401.73
Play Equipment	£ 1,969.58

The Finance Officer reported that there was VAT still to claim of £2,010.32 for 2014/15 and £145.85 for 2015/16 to date.

Cllr. Slinger will arrange the necessary paperwork for the amendments to the bank mandate.

It was resolved: to accept the Financial Report to 10th June 2015.

15/05/2194 To Receive the Internal Auditors Report for 2014/15

Deferred until next meeting.

15/05/2195 To consider, approve and authorise the Chair and Finance Office to sign Section 1 (statement of Account) and Section 2 (Annual Governance Statement) being part of the Annual Audit for the year ending 31st March 2015

Deferred until next meeting.

15/05/2196 Neighbourhood Plan update and funding

Following the application to register the Neighbourhood Plan designation area with Lancaster City Council and the responses from the consultees, LCC have suggested that the designated area be reduced to exclude the motorway i.e. move the boundary to the east of the motorway. It was agreed to hold an Open Meeting on 17th June 2015 to discuss the way forward with parishioners. It was also felt that professional help may be required to take the plan to the next stage. Finlay Hodge from Community Futures has also offered help.

It was resolved to: agree to the expenditure of up to £1000 (excl. VAT) to take the plan to the next stage and apply for funding.

15/05/2197 Traffic calming measures – Aughton

A request for traffic calming measures for Aughton has been received.

Cllr. Sandi Haythornthwaite agreed to bring a firm proposal to the next meeting of the PC.

15/05/2198 Agree dates and venues of PC meetings for next 12 months

It was resolved that: meetings and venues for the next 12 months would be held at the Centre@Halton on the 2nd Wednesday of each month (excluding August)

15/05/2199 Open Spaces, Recreation area maintenance and expenditure

Work is being carried out by the gardening club on various areas within the parish.

Handymen are working with the new Grounds Schedule produced by David Redmore

The cost of the alarm for the store is £208 (not £200) as per minute ref 15/04/2015.

The cost to fix the security bollard is £215.00

Top soil for the planters kindly donated by June Askew from Border Aggregates will be £125.20 (excl. VAT).

It was resolved to: approve the above expenditure.

15/05/2200

Accounts for Payment

000173	S Armistead – fitting of security bollard	£ 215.00
000174	Vexations Ltd – Website Hosting	£ 150.00
000175	HCA – Hall Hire Apr- Jun	£ 63.00
000175	HCA – Litter-picking contribution Apr-Jun	£ 310.50
000176	Envirocare – grass cutting April	£ 612.00
000177	Border Aggregates – soil for planters	£ 150.24
000178	C Slinger – Stationery	£ 40.61
000179	Cancelled	
000180	Kyle Oram – Salary April	£ 295.59
000181	Garry Bretherton – Salary April	£ 89.60
000182	John Butler – Salary April	£ 134.40
	TOTAL	£2,060.94

It was resolved that: the above payments be approved and the cheques were duly signed by Cllrs. Jefferson and Fell.

15/05/2201

Date of Next Meeting

Members agreed that the next meeting of the Parish Council be arranged for Wednesday 10th June 2015 at 7:15pm at The Centre @ Halton.

There being no further business the Chair declared the meeting closed at 9.00 pm.

Signed..... Chair Date

Minutes subject to approval at the next meeting.