



HALTON WITH AUGHTON PARISH COUNCIL  
MEETING HELD ON WEDNESDAY 4<sup>th</sup> JUNE 2014  
AT THE CENTRE @ HALTON

**Present:** Cllrs: Fell, Jackson, Jefferson, Sarney, Slinger and Williams  
**Clerk:** J W Ball  
**Chair:** In the absence of Cllr. Landles, Cllr Slinger acted as chair for the meeting

Apologies for absence were received and accepted from Cllr. Landles. District Councillor Woodruff also tendered an apology for absence.

**14/06/2017 Approval of Minutes of Meeting on 14<sup>th</sup> May 2014.**

**It was resolved that:** the minutes of the meeting held on 14<sup>th</sup> May 2014 be accepted as a true record and signed by the Chair.

**14/06/2018 Clerks Report**

The clerk reported that

- A drop in session had been arranged by Lancaster City Council to consider possible alternatives to satisfy estimated future area housing needs to be held at the Centre @ Halton on Thursday 19<sup>th</sup> June 2014 from 3.15pm to 6.45pm.
- Lancaster City Council were not prepared to remove rubbish tipped on footpath number 6 near to the Burial Ground as the land was privately owned – the clerk would contact Linda Andersen, Public Rights of Way Officer at Lancashire County Council to request assistance.
- Lancashire County Council had been contacted to request they undertake gulley cleaning from the mini roundabout to the motorway bridge.
- Cushionfall for the play area had been delivered and spread.
- Seats for the bus shelter had been ordered from Glasdon UK Limited but there would be a delay in delivery from the manufacturer.
- Costain had commenced work close to the Burial Ground and the road was fenced off.
- Sarah Wadeson had informed him that she would return as clerk to the parish council from 1<sup>st</sup> July 2014.
- Supporting items of information had been circulated to members as available.

The clerk was thanked for his report.

**Council**

- a) Parish Council Member Vacancy – Cllr. Jefferson proposed Cllr. Sarney seconded and members agreed that David Fell be co-opted to fill the current member vacancy on Halton with Aughton Parish Council
- b) Declaration of member's interests in Agenda Items – Councillor Jefferson declared an interest in item 16 – Halton Hydro.
- c) Change in declaration of member's interests - None

**14/06/2020 Suspension of Standing Orders.**  
Items raised by members of the public - None.

**14/06/2021 To consider and approve Reports****a) Police Report**

No report was available. The clerk was instructed to write to the Police Commissioner for Lancashire with a copy for the Community Beat Inspector complaining about a lack of police presence or reports to parish council meetings.

**b) Planning Report and Planning**

Cllr. Hepwood was absent from the meeting and a report was not available.

**c) Finance Report – Responsible Finance Officer**

<b>Bwfd 14/05/2014</b>	<b>£ 34,482.22</b>
<b>Income</b>	
Warton PC Cont to Cushionfall	£ 542.40
<b>Expenditure</b>	
Cheques 000084-000090	£ 1,853.28
<b>Balances as at 04/06/2014</b>	<b>£ 33,171.34</b>
<b>Made up of</b>	
<b>General a/c</b>	£ 24,300.03
Village improvement	£ 6,901.73
Play Equipment	£ 1,969.58

**It was resolved:** to accept the Financial Report to 4<sup>th</sup> June 2014.

**d) Environmental and Landscape Report**

Nothing to report.

**e) Community Centre and Recreation Area Report**

Cllr Jefferson reported that the centre continued to run well although an ongoing problem with the heating plant was proving to be troublesome. An estimate of £25,000 for the rewiring of the centre were considered to be too high and it had been decided that further thought needed to be given to the project. Estimates for re-roofing of the flat roof area of the centre were being considered at between £5,000 and £7,000. Replacement of the existing lighting with LEDs had been costed at £1,000 and replacement of the uplighting system with LEDs was likely to cost £1,600. A grant funding application was being prepared.

Cllr. Jefferson reported that he had received a complaint from a resident concerning the danger to children and others from the excessive speed of vehicles using Low Road. A request had been received for the parish council to press Lancashire County Council for the installation of a crossing or some other form of traffic calming measures. Members discussed the request, but agreed that as there had been no reported accidents on that stretch of road and the complaint was from one resident only, he be asked to carry out a survey of other residents to gauge their support before an approach was made to Lancashire County Council. Cllr. Jefferson agreed to liaise with the resident on behalf of the parish council.

Some cases of the sale of 'weed' had been reported and although not a major problem at the moment it could develop into one if not controlled. Small grants for local projects were available from the Police Commissioner and an application was under consideration.

Kyle and Jasmin would be taking holidays during July.

Fields in Trust had proposed that each authority should elect at least one green place as part of the Centenary Fields project. Members noted the proposals and agreed to consider suitable sites, possibly the Weir Memorial and Jubilee Field.

Lancashire County Council were required to complete a survey of all public rights of way by January 2015 and the parish council needed to record all such rights of way in the parish.

A fault had been reported on the Log Bridge at the last inspection of the play equipment. Enquiries should be made if repairs would be undertaken by Lancaster City Council as part of the agreement for them to undertake play area repairs up to a total cost of £100.

#### **f) Communication Report**

Cllr. Jackson reported that the website revision was nearing completion although he felt that some sections required further attention. The Centre @ Halton had agreed to prepare flyers outlining the tasks carried out by the parish council, with members each preparing a short description of what they did as members of the parish council. When completed Cllr. Jackson would collate the entries.

#### **14/06/2022 Barratt Homes Planning Application**

Cllr. Sarney reported that most of the concerns expressed by residents had been addressed in the planning application to be considered by Lancaster City Council Planning Committee.

#### **14/06/2023 Repairs and Maintenance**

The clerk reported that general maintenance and grass cutting had been carried out during the month. A request had been received from Kyle that members consider the purchase of a shed to house the mower, to be sited on the vacant area in the allotment site. This would alleviate the necessity to drive the mover on the pavement when moving from its current shed to the allotment. Members discussed the request and agreed that as the cost of purchase of a suitable shed would be approx. £3000 and when elected on the proposed site would not be covered by the CCTV system the request be refused. Members suggested that the use and equipment storage in the existing shed should be reviewed and if possible ease of access be improved.

Members agreed that priorities for action during the coming month would be the repairs to the football shelter, the clearance and height reduction of shrubbery on the link path, repairs to the link path wall at the entry to Lythe Fell Road and the fitting of the seats to the bus shelters.

#### **14/06/2024 Railings at Aughton**

Members agreed that the railings adjacent to Aughton Recreation Hall be repainted at a cost of £95.

#### **14/06/2025 Commemoration of the Centenary of World War I**

Members agreed that Cllr. Jefferson discuss the provision of a Bronze Plaque for fixing to the wall of the Halton Social Club with the management committee of the club.

#### **14/06/2026 Parish Council Vacancy**

David Fell had been co-opted to fill the vacant members position on the parish council.

#### **14/06/2027 Web Site Development**

Members discussed the domain name to be used by the website and agreed to give the matter further consideration prior to making a final decision.

Members discussed links with the Centre @ Halton website, additional content for the website and the possible appointment of a volunteer to act as Web Master.

Agreed that further discussion take place at the next meeting of the parish council.

#### **14/06/2028 Link Path**

Members agreed that Lancashire County Council solicitors be contacted to request information and details of procedure to be followed by the parish council in order to formally adopt the path.

**14/06/2029 Parish Plan**

Cllr. Williams had circulated priority actions required by the plan and requested members agreement to those actions being taken. Members agreed to look in detail at the actions required and portfolio responsibilities prior to holding further discussions. Members also agreed to consider other actions required for the coming year and to report back to the July meeting.

**14/06/2030 Halton Hydro**

Cllr. Jefferson reported that orders for the main plant nearly completed and necessary excavation work well advanced. The project was likely to receive a ministerial visit in June.

Members agreed that future Hydro reports be included in the reports item rather than as at present.

**14/06/2031 Internal Audit Report**

Cllr. Slinger reported that the accounts and supporting documentation had been audited by a person independent of the parish council and had been found to be correct.

Members accepted the audit report.

**14/06/2032 Approval of Accounts to 31<sup>st</sup> March 2014 and Signage of Sections 1 and 2 of the Annual Return**

Members approved the account to 31<sup>st</sup> March 2014 and agreed Sections 1 and 2 of the annual Return be signed prior to external audit.

**14/06/2033 Accounts for Payment**

000084	Dennis Barnfield	£ 765.19
000085	Greenthumb (Spring Treatment)	£ 400.00
000086	Kyle Oram Salary	£ 407.36
000087	Cancelled	-
000088	Jasmine Smalley	£ 120.08
000089	HMRC Replacement for chq no 000060	£210.20
000089	HMRC interest	£ 0.11
000090\	J Ball Salary	£ 160.65
<b>TOTAL</b>		<b>£1853.39</b>

**It was resolved that:** the above payments be approved and the cheques duly signed.

**14/06/2034 Date of Future Meetings**

Members agreed that the next meeting of the parish council be arranged for Wednesday 9<sup>th</sup> July 2014 at 7:15pm at The Centre @ Halton

There being no further business the Chair declared the meeting closed at 10.00pm.

Signed..... Chair      Date .....

Minutes subject to approval at the next meeting.